

**LEWIS AND CLARK CITY-COUNTY
BOARD OF HEALTH – MINUTES
316 PARK AVENUE, HELENA, MONTANA 59624
Room 330
July 23, 2015**

Members Present

Dr. Maria Braman, vice-chair
Mayor Jim Smith
Commissioner Susan Good Geise, departed at 2:26
p.m.
James Benish
Kent Kultgen
Julie Serstad

Staff Present

Melanie Reynolds Laura Hendley
Jolene Helgersen Jay Plant
Norman Rostocki Laurel Riek
Gayle Shirley
Mike Henderson
Drenda Niemann
Kathy Moore

Members Absent

Scott St. Clair
Anne Weber, chair
Jennifer Lowell

Guests Present

Recipients of the Gold & Silver Buoy Awards

Dr. Maria Braman, vice-chair, called the meeting to order at 1:30 p.m. A quorum was established.

REVIEW OF AGENDA

Melanie Reynolds, Health Officer, noted that the introduction of new Public Health WIC Aide Kayla Yager will be at the next Board of Health meeting.

INTRODUCTION

Commissioner Good Geise and Ms. Reynolds introduced new board member Julie Serstad.

MINUTES

Dr. Braman asked if there were any corrections or additions to the June 25, 2015, minutes. The Board approved the minutes as written.

ACTION ITEMS

Hearing Officer Recommendation, Dan Sherman: James Benish, hearing officer, gave a brief explanation of the Sherman variance hearing held on July 21, 2015, along with his recommendation (see Attachment “A”) for approval. Mr. Benish stated that the request met all of the state Department of Environmental Quality criteria for granting a variance. Commissioner Good Geise moved to ratify the hearing officer recommendation for approval. Kent Kultgen seconded the motion. The motion carried 6-0.

PRESENTATION

Kathy Moore, Environmental Services Division Administrator, gave an update on the environmental health services offered by Lewis and Clark Public Health (see Attachment “B”). She described the programs within Environmental Health and how they are funded. She also discussed the Lewis and Clark Septic Maintenance and Permitting regulations and how past and present wastewater systems work. In answer to a question from Commissioner Good Geise, Ms. Moore stated that the Environmental Services Division is working closely with the Lewis and Clark County Planning Department regarding the

revision of the subdivision regulations. Commissioner Good Geise also recommended a revision of the Lewis and Clark County Community Decay Ordinance. Ms. Moore concurred.

BOARD MEMBER DISCUSSION

Finance Report: Norman Rostocki, Finance Coordinator, referenced the FY15 comparison to budget and cash flow for July 2014 through June 2015 (pages 10-11 of the board packet). Mr. Rostocki noted that the Department is 100% of the way through its fiscal year. Total revenue to date is \$2,080,361, or 100% of the amount budgeted; actual expenditures are \$1,924,816, or 94% of the amount budgeted. Revenues are over expenditures by \$155,545; total ending cash is \$849,971.

Board Appointments Fiscal Year 2016: Melanie Reynolds highlighted the board positions that needed to be filled for fiscal year 2016. The Board made the following appointments for fiscal year 2016:

- Anne Weber as chair of the BOH
- Maria Braman as vice-chair of the BOH
- Julie Serstad as BOH representative to the Cooperative Health Center board
- James Benish as hearings officer

Mr. Kultgen made a motion to approve the Board of Health appointments for FY 2016. Mr. Benish seconded the motion. The motion carried 5-0.

The Board agreed to postpone the appointment to the Water Quality Protection District board until the open BOH position for a professional with experience in the field of environmental, biological, chemical or engineering sciences has been filled.

Health Officer Report:

St. Peter's Hospital and Lewis and Clark Public Health have collaborated on a key stakeholder survey as part of a joint Community Health Assessment. The survey will gather input from key stakeholders around major public health issues and resources.

Public Health is looking for a new medical director to contract with. Dr. Heather McRee with the Cooperative Health Center is unable to complete the remainder of her contract.

The August BOH meeting has been canceled.

Public Health is working on two grant applications for mental health to the Montana Health Care Foundation. The first grant application is for a 2-year strategic planning process focusing on mental health and the other is for mental health primary care for the Journey Home.

Public Health managers attended accreditation training at the Montana Summer Institute in Missoula on July 22. Members of the senior management team also attended a day-long leadership forum on succession planning at the institute.

LEWIS AND CLARK PUBLIC HEALTH GOLD AND SILVER BUOY AWARDS

Laurel Riek, Sanitarian with the Public Health Licensed Establishment Program, presented the Gold and Silver Buoy Awards to facilities in Lewis and Clark County that have demonstrated a safe, healthy, and consistent pool and spa operation.

The winner of the Gold Buoy Award was:

- City of Helena Last Chance Splash Waterpark

The winners of the Silver Buoy Awards were:

- Capital City Health Club
- East Helena City Pool
- Green Meadow Country Club
- Holiday Inn Express

There being no public comment, the meeting adjourned at 3:00 p.m.

Maria Braman, Vice-Chair

Melanie Reynolds, Secretary