

**LEWIS AND CLARK CITY-COUNTY
BOARD OF HEALTH – MINUTES
316 PARK AVENUE, HELENA, MONTANA 59624
Room 330
March 24, 2016**

Members Present

Anne Weber, chair
James Benish, vice chair
Mayor Jim Smith
Commissioner Susan Good Geise
Scott St. Clair
Kammy Johnson
Dr. Adron Medley

Staff Present

Melanie Reynolds Gayle Shirley
Jolene Helgersen Frank Preskar
Norman Rostocki Laurel Riek
Kathy Moore
Eric Merchant
Drenda Niemann

Members Absent

Jenny Eck
Kent Kultgen

Guests Present

John Semple
Emily Kalecyc

Anne Weber, chair, called the meeting to order at 1:34 p.m. A quorum was established.

REVIEW OF AGENDA

No additions were made.

INTRODUCTION

Melanie Reynolds, Health Officer, introduced new Board of Health member Adron Medley, M.D. Dr. Medley will serve out the term of Dr. Maria Braman, who resigned early this year to take a job in another state. That term expires June 30, 2016.

MINUTES

Ms. Weber asked if there were any corrections or additions to the February 25, 2016, minutes. The Board approved the minutes as written.

ACTION ITEMS

Hearing Officer Recommendation, Joan Lippert: James Benish, Hearing Officer, and Frank Preskar, Sanitarian, gave a brief explanation of the Lippert variance hearing held on March 22, 2016, along with the recommendation for approval and the Findings of Fact (see Attachment “A”). Mr. Benish stated that the request met all of the state Department of Environmental Quality criteria for granting a variance. In answer to a question from Scott St. Clair, Mr. Preskar stated that the Advanced Enviro-Septic Treatment System by Presby Environmental, Inc. has an approved load rating of H-10 and H-20. Mr. Preskar was unable to provide what the load ratings would be in pounds. Commissioner Susan Good Geise moved to ratify the hearing officer recommendation for approval. Mr. St. Clair seconded the motion. The motion carried 7-0.

Request for Adoption of the Revised Board of Health Media Policy: Ms. Reynolds presented the revised Board of Health Media Policy for board review and approval (pages 9-11 of the board packet). Ms. Reynolds addressed the changes that were suggested and the reasons for having a Board of Health Media

Policy. Commissioner Good Geise made a motion to approve the revised Board of Health Media Policy. Mr. Benish seconded the motion. The motion carried 7-0.

BOARD MEMBER DISCUSSION

Finance Report: Norman Rostocki, Finance Coordinator, referenced the FY16 comparison to budget and cash flow for July 2015 through February 2016 (pages 18-19 of the board packet). Mr. Rostocki noted that the department is 67% of the way through its fiscal year. Total revenue to date is \$1,237,710, or 63% of the amount budgeted; actual expenditures are \$1,482,268 or 73% of the amount budgeted. Revenues are under expenditures by \$244,557; total ending cash is \$640,621.

Preliminary FY2017 Budget: Mr. Rostocki presented the Public Health Preliminary FY17 Budget for board review (see Attachment “B”). The Board of Health Finance Committee will meet in April prior to the next Board of Health meeting to review and discuss the budget further. In answer to a question from Mayor Jim Smith, Mr. Rostocki stated that the reason for the increase in revenue and expenditure for the Immunization Program is the rise in cost of certain vaccines and additional state-required vaccinations for children.

Update on Zika Virus: Laurel Riek, Sanitarian with the Licensed Establishment Program, gave an update on the current Zika virus outbreak in Latin America. She addressed symptoms, transmission, and what it means for the residents in Lewis and Clark County (see Attachment “C”). John Semple with the Lewis and Clark Mosquito Control Board provided a fact sheet on the Zika virus (see Attachment “D”). Mr. Semple stated that the *Aedes aegypti* and *Aedes albopictus* mosquito species that can carry the Zika virus are not the types of mosquitos found in Montana. In answer to several questions from the Board, Mr. Semple and Ms. Riek stated that there currently is no vaccination available for the Zika virus. The Centers for Disease Control recommends that if you live in an area where the *Aedes aegypti* and *Aedes albopictus* are found, you should keep your property free of potential breeding sites as described in Attachment “D.” Montanans are at risk when visiting a Zika-affected area or when having unprotected sex with an infected man or woman.

Discussion on Mandated Public Health Duties and Authorities: Ms. Reynolds presented the Mandated Public Health Duties and Authorities (pages 12-16 of the board packet). Ms. Reynolds stated that each health department has a set of mandated operations, programs, and services that it provides to protect the public’s health within the jurisdiction it serves. A body of law (statues, rules, regulations, and ordinances) sets forth mandated public health operations, programs and services. Ms. Reynolds also stated that the spreadsheet she included in the board packet is designed to provide a list of mandated public health services with reference to the legal citations. All documents on the list are available upon request. This crosswalk provides links to the Montana Code Annotated (MCA) and the Administrative Rules of Montana (ARM), among other authorities. The MCA is the definitive version of legislation passed by the Montana Legislature. The ARM comprises rules that state agencies make to implement those laws. Title 50 is the part of the MCA that refers specifically to the authorities of public health. Ms. Reynolds added that the Mandated Public Health Duties and Authorities will be part of the Board Orientation Binders in the future.

Update on CDBG Grant Process and Hearing Date: Ms. Reynolds announced that a public hearing on the health department’s grant application for a Community Development Block Grant (CDBG) will be held on April 4, 2016, at 6 p.m. at the Murray Building, 1930 9th Avenue. The \$450,000 grant along with matching funds from Public Health will pay for renovations to the lower level of the Murray Building so that public health staff now working in temporary offices in other buildings can move back in with

colleagues. Ms. Reynolds will send a reminder to the Board of the hearing date. Ms. Reynolds also presented a draft support letter from the Board to the Montana Department of Commerce showing their support for the CDBG grant application submitted by Lewis and Clark County (see Attachment "E"). Commissioner Good Geise made a motion to submit the Lewis and Clark City-County Board of Health CDBG Support Letter as written to the Montana Department of Commerce. Mayor Smith seconded the motion. The motion carried 7-0.

HEALTH OFFICER'S REPORT

The health department, in collaboration with St. Peter's Hospital, held the second of three community health improvement planning (CHIP) meetings on March 7. More than 50 community members representing a variety of local interests participated. They worked in small groups to identify priority health issues they believe the community as a whole needs to focus on in the next few years.

An experienced national agency based in Bozeman, Montana, has been selected to work in the Helena community on active transportation initiatives and development of a wayfinding system. The work will be in collaboration with the Healthy Communities Coalition, which received a Plan4Health grant to improve access to opportunities for physical activity and healthy foods in an effort to reduce chronic disease.

Jay Plant, Sanitarian with the Environmental Services Division, attended a "Radon Education and Collaboration" conference hosted by Montana DEQ on March 18, 2016. The Environmental staff also hosted a one-day training program for on-site wastewater system installers on March 11, 2016.

The Communicable Disease Control and Prevention Division recently hired Brett Lloyd as Public Health Emergency Preparedness Coordinator.

Becky Baraby, a Tobacco Health Educator with the Chronic Disease Prevention Program, has resigned her position effective March 18. We will be recruiting for this position shortly.

There being no public comment, the meeting adjourned at 2:55 p.m.

Anne Weber, Chair

Melanie Reynolds, Secretary