

LEWIS AND CLARK CITY-COUNTY  
BOARD OF HEALTH MEETING  
CITY-COUNTY BUILDING  
Room 226, Second Floor  
Helena, Montana 59601  
January 28, 2016

REGULAR BOARD MEETING AGENDA

1:30	<b>CALL TO ORDER</b>	
1:35	<b>REVIEW OF AGENDA</b>	
	1. Review and Revision of Agenda.....	Pg. 1
1:40	<b>INTRODUCTIONS</b>	
	2. Jenny Eck, New Board of Health Member (Melanie Reynolds).....	Pg. 2
	3. Amy Brown, Public Health Nurse, Communicable Disease and Prevention Division (Eric Merchant).....	Pg. 3
1:50	<b>MINUTES</b>	
	4. Minutes of the December 3, 2015 Board of Health Meeting.....	Pg. 4
1:55	<b>ACTION ITEMS</b>	
	5. Request for Approval of the Cooperative Agreement between MT DPHHS and Board of Health (Food and Consumer Safety) .....	Pg. 7
2:05	<b>BOARD MEMBER DISCUSSION</b>	
	6. - Finance Report for December 2015, (Norm Rostocki) - Community Health Improvement Plan Process for 2016 (Gayle Shirley) -Subcommittee on Long-Term Facility Planning/CDBG Grant (Melanie Reynolds) -Meeting Location for Board of Health Meetings.....	Pg. 14
2:45	<b>HEALTH OFFICER'S REPORT</b>	
	7. Report on Current Health Department Issues.....	Pg. 19
2:55	<b>PUBLIC COMMENT</b>	
	8. Public comments on matters not mentioned above.....	Pg. 24
3:00	<b>Adjourn</b>	

**LEWIS & CLARK CITY/COUNTY BOARD OF HEALTH**  
**Helena, Montana**

**BOARD AGENDA ITEM**

**Meeting Date**

**January 28, 2016**

**Agenda Item No.**

**1**

Minutes     Board Member Discussion     Staff & Other Reports     Action     Hearing of Delegation

**AGENDA ITEMS:** Review of Agenda

**PERSONNEL INVOLVED:** Board Members

**BACKGROUND:** Time is allowed for board members to review the agenda and to add any new agenda items.

**HEALTH DIRECTOR'S RECOMMENDATION:** Approval

ADDITIONAL INFORMATION ATTACHED

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**BOARD ACTION:**

**NOTES:**

	M O T I O N	S E C O N D	A Y E	N A Y	A B S T A I N	O T H E R
Benish						
Braman						
Eck						
Geise						
Johnson						
Kultgen						
Smith						
St. Clair						
Weber						

**LEWIS & CLARK CITY/COUNTY BOARD OF HEALTH  
Helena, Montana**

**BOARD AGENDA ITEM**

**Meeting Date**

**January 28, 2016**

**Agenda Item No.**

**2**

Minutes     Board Member Discussion     Staff & Other Reports     Action     Hearing of Delegation

**AGENDA ITEMS:** Introduction

**PERSONNEL INVOLVED:** Melanie Reynolds, Health Officer,

**BACKGROUND:** Ms. Reynolds will introduce new Board of Health Member, Jenny Eck

**HEALTH DIRECTOR'S RECOMMENDATION:**

ADDITIONAL INFORMATION ATTACHED

**BOARD ACTION:**

**NOTES:**

	M O T I O N	S E C O N D	A Y E	N A Y	A B S T A I N	O T H E R
Benish						
Braman						
Eck						
Geise						
Johnson						
Kultgen						
Smith						
St. Clair						
Weber						

**LEWIS & CLARK CITY/COUNTY BOARD OF HEALTH  
Helena, Montana**

**BOARD AGENDA ITEM**

**Meeting Date**

**January 28, 2016**

**Agenda Item No.**

**3**

Minutes     Board Member Discussion     Staff & Other Reports     Action     Hearing of Delegation

**AGENDA ITEMS:** Introduction

**PERSONNEL INVOLVED:** Eric Merchant, Communicable Disease and Prevention Division Administrator

**BACKGROUND:** Mr. Merchant will introduce new Public Health Nurse, Amy Brown.

**HEALTH DIRECTOR'S RECOMMENDATION:**

ADDITIONAL INFORMATION ATTACHED

**BOARD ACTION:**

**NOTES:**

	M O T I O N	S E C O N D	A Y E	N A Y	A B S T A I N	O T H E R
Benish						
Braman						
Eck						
Geise						
Johnson						
Kultgen						
Smith						
St. Clair						
Weber						

**LEWIS & CLARK CITY/COUNTY BOARD OF HEALTH**  
**Helena, Montana**

**BOARD AGENDA ITEM**

**Meeting Date**

**January 28, 2016**

**Agenda Item No.**

**4**

Minutes     Board Member Discussion     Staff & Other Reports     Action     Hearing of Delegation

**AGENDA ITEMS:** Minutes December 3, 2015

**PERSONNEL INVOLVED:** Board Members

**BACKGROUND:** Upon approval, the minutes represent official actions of the Board of Health. Every effort is made to have these recommended minutes accurately portray the proceedings and procedures of the board.

**HEALTH DIRECTOR'S RECOMMENDATION:** Approval

ADDITIONAL INFORMATION ATTACHED

**BOARD ACTION:**

**NOTES:**

	M O T I O N	S E C O N D	A Y E	N A Y	A B S T A I N	O T H E R
Benish						
Braman						
Eck						
Geise						
Johnson						
Kultgen						
Smith						
St. Clair						
Weber						

**LEWIS AND CLARK CITY-COUNTY  
BOARD OF HEALTH – MINUTES  
316 PARK AVENUE, HELENA, MONTANA 59624  
Room 226  
December 3, 2015**

Members Present

Anne Weber, chair  
Commissioner Susan Good Geise  
James Benish  
Kammy Johnson  
Scott St. Clair

Staff Present

Melanie Reynolds      Gayle Shirley  
Jolene Helgersen      Drenda Niemann  
Norman Rostocki  
Kathy Moore  
Frank Preskar  
Eric Merchant

Members Absent

Dr. Maria Braman, vice-chair  
Kent Kultgen  
Mayor Jim Smith

Guests Present

Jennifer Wiederhold

Anne Weber, chair, called the meeting to order at 1:30 p.m. A quorum was established.

**REVIEW OF AGENDA**

No changes were made.

**INTRODUCTION**

Melanie Reynolds, Health Officer, introduced Eric Merchant as the new administrator for the Disease Control and Prevention Division. She also announced the retirement of Beth Cottingham, a public health nurse for the immunization program.

**MINUTES**

Ms. Weber asked if there were any corrections or additions to the October 22, 2015, minutes. The Board approved the minutes as written.

**ACTION ITEMS**

Hearing Officer Recommendation, Steve & Cherrie Albrecht: James Benish, hearing officer, gave a brief explanation of the Albrecht variance hearing held on November 3, 2015, along with his recommendation for approval (page 8 of the board packet). Mr. Benish stated that the request met all of the state Department of Environmental Quality criteria for granting a variance. In answer to a question from Ms. Weber, Frank Preskar, Sanitarian, stated that the timing of installation of the septic system would be weather dependent. In answer to a question from Scott St. Clair, Mr. Preskar stated that the applicants do not have the option to connect to the city sewer system. Kammy Johnson moved to ratify the hearing officer recommendation for approval. Mr. St. Clair seconded the motion. The motion carried 5-0.

2011 Lewis and Clark County On-site Wastewater Treatment Regulations Revision:

Mr. Preskar presented a draft of the revised 2011 Lewis and Clark County On-site Wastewater Treatment Regulations (see Attachment "A") and requested board approval with a January 4, 2016, adoption date. He announced that there was no public comment at the October 22, 2015, public hearing. Commissioner

Good Geise made a motion to approve the revised 2011 Lewis and Clark County On-site Wastewater Treatment Regulations with an adoption date of January 4, 2016. Mr. Benish seconded the motion. The motion carried 5-0.

## **PRESENTATION**

Ms. Reynolds presented the 2015 Community Health Report, which was published in late October 2015. She highlighted the methodology of the report and drew attention to specific data including relatively high rates of suicide and of breathing disorders, such as asthma, COPD, and lung cancer. Board members discussed whether air quality might play a role in the breathing disorders. On a more positive note, Ms. Reynolds pointed out that the county's rate of low birth-weight babies has improved slightly. Ms. Reynolds said the report will be used to develop a community health improvement plan that will identify health priorities and strategies and resources to address them. That process will begin after the first of the new year.

## **BOARD MEMBER DISCUSSION**

Finance Report: Norman Rostocki, Finance Coordinator, referenced the FY16 comparison to budget and cash flow for July 2015 through October 2015 (pages 12-13 of the board packet). Mr. Rostocki noted that the department is 33% of the way through its fiscal year. Total revenue to date is \$278,384, or 14% of the amount budgeted; actual expenditures are \$623,862, or 30% of the amount budgeted. Revenues are under expenditures by \$345,478; total ending cash is \$539,701. Mr. Rostocki presented and discussed the fiscal year 2016 program budget (see Attachment "B").

### Health Officer Report:

The Montana Department of Natural Resources and Conservation will hold a hearing on the East Valley Controlled Groundwater Area December 10 at 1:00 p.m. Ms. Reynolds will send a notice to the board and will advise the board if they need to be there for the hearing.

The Murray Building basement and parts of PureView Health Center's office space suffered water damage from a fire suppression pipe that burst. No damage was done to offices on the public health side of the building.

The Communicable Disease Program is continuing to hold flu clinics throughout town.

Joan Miles will give a Public Health Law presentation at the December 15 all-staff meeting. As part of accreditation requirements, management staff will review Board of Health agenda items and calendar events. Ms. Reynolds will provide an update on the review at a later date.

There being no public comment, the meeting adjourned at 3:16 p.m.

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Anne Weber, Chair

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Melanie Reynolds, Secretary

**LEWIS & CLARK CITY/COUNTY BOARD OF HEALTH**  
**Helena, Montana**

**BOARD AGENDA ITEM**

**Meeting Date**

**January 28, 2016**

**Agenda Item No.**

**5**

Minutes     Board Member Discussion     Staff & Other Reports     Action     Hearing of Delegation

**AGENDA ITEMS** Request for Approval of the Cooperative Agreement between MT DPHHS and Board of Health (Food and Consumer Safety).

**PERSONNEL INVOLVED:** Eric Merchant, Communicable Disease and Prevention Division Administrator

**BACKGROUND** The Board will take action on the Cooperative Agreement between MT DPHHS and Board of Health (Food and Consumer Safety).

**HEALTH DIRECTOR'S RECOMMENDATION:** N/A

ADDITIONAL INFORMATION ATTACHED

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**BOARD ACTION:**

**NOTES:**

	M O T I O N	S E C O N D	A Y E	N A Y	A B S T A I N	O T H E R
Benish						
Braman						
Eck						
Geise						
Johnson						
Kultgen						
Smith						
St. Clair						
Weber						

# Cooperative Agreement

Between  
**Montana Department of Public Health and Human Services**  
And  
**Board of Health**

## Identity of Parties and Purpose Statement

This **Cooperative Agreement** (Agreement) is between the **Montana Department of Public Health and Human Services**, (DPHHS) and the Lewis and Clark **County Board of Health** (BOH).

The purpose of this Agreement is to establish a payment schedule for maximizing the disbursement of funds to the BOH to support inspections of licensed establishments and to determine which optional programs the BOH will conduct.

A failure to sign this agreement will result in the local health jurisdiction receiving quarterly payments for inspections completed. Each completed inspection will result in a payment equal to the license fee or the portion of that fee designated in the applicable statute.

## Period of Performance and Termination of this Cooperative Agreement

This Cooperative Agreement is effective from **January 1, 2016 through December 31, 2016** and cannot be terminated except by written notification from one of the parties with a minimum of 30-day notice. This agreement may not be extended.

## Sole Agreement

This is the only Agreement between the parties with respect to payments for inspections for licensed establishments. This Agreement replaces any previous Cooperative Agreement(s) entered into by the parties with respect to payments and responsibilities for inspections of public establishments as defined in this agreement.

## Alterations or Amendments

The parties may amend this Cooperative Agreement by mutual agreement. Any amendment is effective only when in writing and signed by both parties.

## Responsibilities of the parties:

### The BOH agrees:

1. To inspect the following types of licensed establishments within its jurisdiction on an annual basis:
  - a) Inspections required to be performed by local health jurisdictions
    - i. Retail Food Establishments

- ii. Wholesale Food Establishments
- iii. Trailer Courts & Campgrounds
- iv. Public Accommodation (see 2a for exceptions)

b) The BOH agrees to conduct the following activities:

i. Pools, Spas and Other Water Feature Inspections

Yes

No

ii. Body Art Establishment Inspections

Yes

No

iii. Body Art Establishment Plan Review

Yes

No

c) If the local health jurisdiction is not capable of performing inspections of pools, spas and other water features, and body art facilities they will be conducted by the department or its designee. A designee may include a neighboring county under contract with the Department.

d) If you opt out of Pool and Body Art inspections, you are giving DPHHS authority to sign Pool, Spa, and Body Art licenses for your county.

2. To inspect public sleeping accommodations within its jurisdiction as follows:

a) Inspect each hotel, motel, rooming house/boarding house/hostel before initial license validation, upon complaint, and routinely inspected at least once annually;

b) Inspect each bed & breakfast and tourist/vacation home/condominium before initial license validation and upon complaint;

c) Complete follow-up inspections as determined necessary by the sanitarian; and

d) Make a reasonable effort to license all operating establishments, including tourist homes.

3. Inspections of licensed establishments must be performed by the local health officer, sanitarian, or sanitarian-in-training;

4. Enter inspection dates into the Department's database, within two weeks after the end of each quarter.

5. A minimum of one person in the County will obtain access to the Department's licensing database, receive training, and enter the date and name of person performing each inspection.

6. On a minimum of a quarterly basis, notify the Department of any status changes to establishment licenses (i.e. out of business; change of ownership);

7. Provide copies of inspection reports to the Department for auditing purposes, upon request;

8. Notify the Department when a sanitarian or the BOH takes enforcement action that may impact a license;

9. To be eligible for payment from the Local Board Inspection Fund (LBIF), the County must maintain a functioning local board of health as required by Title 50 of the Montana Code Annotated.

**The Department agrees:**

1. To pay the percentage required by statute of each licensing fee received by the Department into a Local Board Inspection Fund. Fees paid into the fund will be collected from licensees of retail food establishments, wholesale food establishments, public accommodations, trailer courts and campgrounds, and, if applicable, body art establishments (see Table 2), pools, spas, and other water features.
2. To pay the BOH all fees associated with an establishment from the local board inspection fund, so long as the licensed establishment is inspected or reported as permanently closed and the license fee or fees have been paid by the establishment;
3. If the BOH inspects all licensed establishments in program categories covered by this agreement before the end of the licensure year, payment from the Local Board Inspection Fund will be made at the rates below. Payment rules to be applied to the percentages can be found in Appendix A.
4. To provide copies of plan review correspondence to the county sanitarian; and
5. The amount available from the local board inspection fund is solely dependent upon fees paid by licensed establishments within the relevant jurisdiction. The percentage paid to the BOH under the schedule is intended to be a percentage of the actual amount available in that fund based on amounts paid in from licensees. Under no circumstances will the Department be obligated to pay an amount larger than has been paid into the Local Board Inspection Fund. Payment is also dependent on statutory authority available to the State to make payments from the Local Board Inspection Fund;
6. To provide training, education, technical assistance and information to staff of local board of health; and;
7. To maintain a record of inspections submitted by the staff of the local board of health department as required in rule.

**Table 1: Payment Schedule- Applies to Retail Food Establishments; Wholesale Food Establishments; Public Accommodations (except Tourist Homes and Bed & Breakfasts \*see note) Trailer Courts/Campgrounds; Body Art Establishments; Pools, Spas and Other Water Features (if applicable):**

Percent of Licensed Establishments Inspected by the County during the licensure year	LBIF Disbursement by Percentage
90% -100%	100% (of paid licenses)
< 90%	1 to 1 (per paid license)

\* Note: All license fees for Tourist Homes and Bed & Breakfast will paid annually to the county and are not subject to Table 1.

**Table 2: License fees reimbursed to counties performing inspections of Body Art Establishments:**

License type	License fee	Reimbursement per inspection
Tattooing	\$135	\$121.50 (90%)
Body Piercing	\$135	\$121.50 (90%)
Ear lobe piercing only	\$75	\$67.50 (90%)

**Both parties agree that:**

1. The responsibilities of the parties are governed by the Montana Code Annotated and the Administrative Rules of Montana and nothing in this agreement is intended to contradict or supplant relevant provisions of the laws of Montana; and
2. The following process is to be used in the event of a disagreement between the BOH and the Food & Consumer Safety Section (FCSS) about the terms of this agreement.
  - a. If the BOH is unable to resolve their disagreement with FCSS, a written notification from the BOH must be provided to the Communicable Disease Control and Prevention Bureau Chief. The BOH shall provide in writing specific details about the remaining issues that are in dispute. The Bureau Chief shall attempt to resolve the dispute. If unable to resolve the dispute, the reasons for the department’s position on the issues in dispute must be presented to the BOH in writing.
  - b. If resolution of the disagreement is not obtained, the BOH may request a review and written determination to be made by the Public Health and Safety Division Administrator.
  - c. The decision of the Division Administrator may be appealed to the Department Director, whose decision is final.

**Liaisons:**

These persons serve as the primary contacts between the parties regarding the performance of the task order.

1. Ed Evanson is the liaison for DPHHS (phone: 406-444-5309)
2. Liaison for the BOH: Laurel Riek, Licensed Establishment Program Manager  
*(Print name and title)*

**For: Montana Department of Public Health and Human Services**

Signature: \_\_\_\_\_  
Printed name and title: Todd Harwell, Division Administrator  
Date: \_\_\_\_\_

**For: Lewis and Clark County Board of Health**

Signature: \_\_\_\_\_  
Printed name and title: Anne Weber, Chair  
Date: \_\_\_\_\_

Please mail signed Agreement to: Ed Evanson, Supervisor  
DPHHS-Food & Consumer Safety Section  
P.O. Box 202951  
Helena MT 59620-2951

## Appendix A – Payment Rules for Licensed Establishments

(These rules apply to permanent and temporary licenses)

The following scenarios describe how credit for an inspection will be applied to the percentage described in Table 1 of this Agreement. Any scenarios not covered by these business rules will be evaluated on a case by case basis.

<b>Scenario</b>	<b>License Fee(s) paid</b>	<b>Inspection(s) completed</b>	<b>Credit(s) toward percentage</b>
1	License fee paid	1 or more inspection(s) completed	1 credit toward percentage
2	License fee paid	0 inspections completed	0 credit toward percentage
3	License fee paid	0 inspection completed due to business closing	1 credit toward percentage
4	0 fees paid	0 inspections completed	0 credit toward percentage
5	2 license fees paid on 1 establishment due to change in ownership	2 inspections performed because of change in ownership	2 credits toward percentage
6	2 license fees paid on 1 establishment due to change in ownership	1 inspection performed	1 credit toward percentage
7	License fee paid for temporary food service	1 plan review and/or inspection performed	1 credit toward percentage
8	License fee paid for pool or spa operated throughout the year	1 full facility and 1 critical point inspection performed	1 credit toward percentage
9	License fee paid for seasonal pool or spa	1 full facility inspection performed	1 credit toward percentage

**LEWIS & CLARK CITY/COUNTY BOARD OF HEALTH  
Helena, Montana**

**BOARD AGENDA ITEM**

**Meeting Date**

**January 28, 2016**

**Agenda Item No.**

**6**

Minutes     Board Member Discussion     Staff & Other Reports     Action     Hearing of Delegation

**AGENDA ITEMS:** Board Member Discussion

**PERSONNEL INVOLVED:** Board Members/Staff

**BACKGROUND:** Finance Director will discuss the finance report for December 2015; Ms. Shirley will give an update on the Community Health Improvement Plan Process; Ms. Reynolds will give a brief update the subcommittee on Long-Term Facility Planning/CDBG Grant and will also briefly discuss the meeting location for the Board of Health meetings.

**HEALTH DIRECTOR’S RECOMMENDATION:** N/A

ADDITIONAL INFORMATION ATTACHED

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**BOARD ACTION:**

**NOTES:**

	M O T I O N	S E C O N D	A Y E	N A Y	A B S T A I N	O T H E R
Benish						
Bramen						
Eck						
Geise						
Johnson						
Kultgen						
Smith						
St. Clair						
Weber						

1/21/2016 13:16

HEALTH DEPARTMENT MILL DOLLARS  
 FUND 227  
 FY 2016 COMPARISON : BUDGET VS YTD EXPENDITURES AND REVENUE  
 July, 2015 - December, 2015

1 50% of the year elapsed

FY 2016 BUDGET		CASH FLOW		Year to Date Actual	Fund Bal last FY thru December
BEGINNING CASH	\$ 790,056	BEGINNING CASH (non restr)	\$ 885,329		
REVENUES	\$ 1,959,838	REVENUES	\$ 1,105,967		
EXPENDITURES	\$ 2,022,466	EXPENDITURES	\$ 1,182,861		
Restricted Cash (BCH DON)	\$ 36,666	ENDING CASH (non restr)	\$ 808,285	2	
ENDING CASH	\$ 699,782	Restricted Cash (BCH DON)	\$ 36,666		\$ 803,098
90 Day Reserve=	\$ 498,690				
Current Cash Reserve (In Days)	146				

Talking Points For December Financial Statement:  
 1 50 % of FY 16 has elapsed, and payroll is 54% complete.

**CASH FLOW**

2 The unrestricted ending cash balance in the mill at the end of December is \$808,285 compared to last year's total of \$803,098  
 This reflects a cash reserve of 143 days.

**REVENUE**

3 Revenue collected YTD is \$ 1,105,967 compared with last year's collections of \$ 1,111,591 . However, the one time Verizon settlement of \$91,637 is included in last year's in last year's collections and must be netted out for comparisons to be accurate. When this adjustment is made, FY 15 YTD collections were \$ 600,467 , when compared to last year's adjusted collection of 598,834.  
 This year's collections from property taxes are slightly higher than last year at \$ 600,467 , when compared to last year's adjusted collection of 598,834.  
 However, protested taxes increased by 8839 when compared to last year. When this is taken into account, property taxes increased about \$10,000 or 1.8% .  
 Non-Slide Non Travel vaccine revenue has doubled compared to last year (\$7,510 vs 43,436). Environmental revenue is slightly less than last year (\$4,015 vs 65,650)  
 The remainder of the difference is primarily due to the Department of Justice Consent Referral Grant which is being housed in the County Mill budget.

**PERSONAL SERVICES**

4 Personal Services expenditures show an increase of about 20% (\$110,198) over the prior year. This is primarily due to the staff member for the consented referral grant that was hired in February, 2015, termination payout for Mike Henderson who recently retired and the 1.5% COLA.

**OPERATING EXPENSES**

5 Slide Eligible, (22.22) at \$16,170 and Non Slide Non Travel, (22.23) at \$30,629 are substantially above last year's level.

**TOTALS**

6 Technology costs reflect a recapture of revenue of 47,233 that was never billed last fiscal year

7 Total expenditures YTD reflect 58% of the budget spent through December. This is due to 4 factors: 1. payroll is at 54% expended;

2. One time IT charges; 3. one time termination pay; and 4. much higher vaccination costs compared to what was budgeted.

H:\Clinic\_Shares\Finance\Finance 16\Month End\227 ME Health FY 16 dec 15 mill fund xls\new format

**YEAR TO DATE  
ACTUAL EXPENDITURES**

	FY 2016		Administration	Community Health Promo	Environmental Health	Disease Ctrl & Prevention	TOTAL YTD SPENT	Budget Remaining	% of Budget Spent	Prior Year to Date
	BUDGET	ACTUAL								
<b>OPERATIONS</b>										
21.10 Office Supplies	\$ 6,850	\$ 5,711	\$ -	\$ 249	\$ 631.88	\$ 503	\$ 7,095.36	\$ (245)	103.58%	\$ 3,493
21.20 Minor Equipment	\$ 2,300	\$ -	\$ -	\$ 1,307	\$ 813.00	\$ 1,064	\$ 3,184.20	\$ (884)	138.44%	\$ 2,219
22.10 Operating Supplies	\$ 1,958	\$ 97	\$ -	\$ 1,153	\$ 805.99	\$ 854	\$ 2,909.63	\$ (952)	148.60%	\$ 854
22.21 Hep B Vaccine	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	--	\$ -
22.22 Slide Eligible	\$ 34,820	\$ -	\$ -	\$ -	\$ -	\$ 44,378	\$ 44,377.19	\$ (9,558)	127.45%	\$ 18,075
22.23 Non Slide Non Travel	\$ 42,868	\$ -	\$ -	\$ -	\$ -	\$ 56,054	\$ 56,054.10	\$ (13,186)	130.76%	\$ 25,758
22.24 Flu Vaccine	\$ 40,667	\$ -	\$ -	\$ -	\$ -	\$ 30,678	\$ 30,677.60	\$ 9,989	75.44%	\$ 40,667
22.25 Pneumonia Vaccine	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	--	\$ -
22.26 Travel Vaccines	\$ 23,627	\$ -	\$ -	\$ -	\$ -	\$ 15,871	\$ 15,870.67	\$ 7,756	67.17%	\$ 11,682
22.27 Lab Expenses	\$ 3,136	\$ -	\$ -	\$ -	\$ -	\$ 1,788	\$ 1,788.10	\$ 1,348	57.02%	\$ 1,788
22.60 Education	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000	0.00%	\$ -
23.10 Repair & Maintenance	\$ 1,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500	0.00%	\$ -
23.20 Gas & Oil	\$ 660	\$ -	\$ -	\$ -	\$ 413.00	\$ -	\$ 413.00	\$ 247	62.58%	\$ 314
31.20 Postage	\$ 2,800	\$ -	\$ -	\$ 55	\$ 627.20	\$ 566	\$ 1,238.70	\$ 1,561	44.24%	\$ 1,350
31.40 Vehicle Parking	\$ 992	\$ -	\$ -	\$ -	\$ 381.00	\$ -	\$ 381.00	\$ 611	38.41%	\$ 372
31.45 Vehicle Title Work	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	--	\$ -
31.60 Credit Card Fees	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ 1,362	\$ 1,361.98	\$ 638	68.10%	\$ 832
32.10 Printing	\$ 5,900	\$ 2,137	\$ -	\$ 528	\$ 337.41	\$ 605	\$ 3,607.01	\$ 2,293	61.14%	\$ 2,675
33.10 Subscriptions	\$ 600	\$ 701	\$ -	\$ -	\$ -	\$ -	\$ 701.25	\$ (101)	116.88%	\$ -
33.20 Advertising	\$ 4,700	\$ 7,181	\$ -	\$ -	\$ 178.00	\$ 750	\$ 8,109.00	\$ (3,409)	172.53%	\$ 1,167
33.50 Membership	\$ 8,900	\$ 4,300	\$ -	\$ -	\$ 437.50	\$ -	\$ 4,737.50	\$ 4,163	53.23%	\$ 5,380
33.60 Licenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	--	\$ -
33.70 Education Awareness	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	--	\$ 308
33.80 Health Club Dues	\$ 543	\$ 45	\$ -	\$ -	\$ 85.00	\$ -	\$ 130.00	\$ 413	23.94%	\$ 182
34.10 Utilities (Augusta)	\$ 1,200	\$ -	\$ -	\$ -	\$ -	\$ 1,200	\$ 1,200.00	\$ -	100.00%	\$ 600
34.50 Telephone	\$ 14,243	\$ 2,556	\$ -	\$ 954	\$ 1,348.73	\$ 2,883	\$ 7,741.77	\$ 6,501	54.35%	\$ 7,699
35.10 Professional Services	\$ 4,500	\$ 897	\$ -	\$ -	\$ -	\$ 866	\$ 1,762.88	\$ 2,737	39.18%	\$ 2,385
35.65 Patient Services (BCH)	\$ 8,000	\$ -	\$ -	\$ 2,452	\$ -	\$ -	\$ 2,451.50	\$ 5,549	30.64%	\$ 2,822
36.10 Repair & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	--	\$ -
36.20 Office Repair/Maint	\$ 11,689	\$ 4,475	\$ -	\$ 76	\$ 406.00	\$ 76	\$ 5,033.05	\$ 6,656	43.06%	\$ 4,741
36.30 Vehicle Repair	\$ -	\$ -	\$ -	\$ -	\$ 9.33	\$ -	\$ 9.33	\$ -	--	\$ -
37.10 Travel	\$ 11,550	\$ 1,990	\$ -	\$ 322	\$ 189.96	\$ 1,454	\$ 3,956.15	\$ 7,594	34.25%	\$ 5,437
37.50 Board Expenses	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000	0.00%	\$ 28
38.10 Training	\$ 10,350	\$ 504	\$ -	\$ 25	\$ 369.00	\$ -	\$ 898.00	\$ 9,452	8.68%	\$ 797
39.10 Contracted Services	\$ 17,400	\$ 5,755	\$ -	\$ -	\$ 99.00	\$ -	\$ 5,854.15	\$ 11,546	33.64%	\$ 10,971
39.20 Recruitment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	--	\$ 335
50.10 Admin	\$ 40,459	\$ 45,680	\$ -	\$ -	\$ -	\$ -	\$ 45,579.50	\$ (5,121)	112.66%	\$ 20,207
50.11 HD Admin (Applied to grants)	\$ 4,561	\$ -	\$ -	\$ 2,462	\$ -	\$ -	\$ 2,462.00	\$ -	--	\$ -
50.20 Insurance	\$ 29,582	\$ 16,636	\$ -	\$ -	\$ -	\$ 1,798	\$ 18,434.13	\$ 8,962	62.32%	\$ 16,920
50.30 Rent	\$ 108,260	\$ 27,762	\$ 2,222	\$ -	\$ 7,465.83	\$ 5,204	\$ 42,652.91	\$ 65,607	39.40%	\$ 44,831
50.40 Technology	\$ 133,259	\$ 88,443	\$ -	\$ -	\$ -	\$ -	\$ 88,443.00	\$ 44,816	66.37%	\$ 52,634
80.10 Transfers Out match	\$ 282,661	\$ -	\$ -	\$ 24,806	\$ 5,895.00	\$ 118,657	\$ 149,358.79	\$ 133,302	52.84%	\$ 143,602
80.20 Transfers Out septic	\$ 42,379	\$ -	\$ -	\$ -	\$ 8,812.74	\$ -	\$ 8,812.74	\$ 33,566	20.80%	\$ 9,983
TOTAL OPERATIONS	\$ 906,914	\$ 214,771	\$ 36,610.98	\$ 29,305.57	\$ 286,599	\$ -	\$ 567,286.79	\$ 335,351.45	62.55%	\$ 441,424.89
<b>CAPITAL EXPENDITURES</b>										
GRAND TOTAL EXPENDITURES	\$ 2,022,466	\$ 391,425.50	\$ 107,993.13	\$ 127,600.98	\$ 555,841.09	\$ -	\$ 1,182,860.70	\$ 839,605	58.49%	\$ 1,007,096
Revenue Over (Under) Expenditures	\$ (63,628)	\$ 424,064	\$ (60,075)	\$ (61,610.98)	\$ (379,272)	\$ -	\$ (76,893.61)	\$ -	0%	\$ 104,496

5

7

6

1/21/2016 13:15

HEALTH DEPARTMENT MILL DOLLARS  
 FUND 227  
 FY 2016 COMPARISON : BUDGET VS YTD EXPENDITURES AND REVENUE  
 July, 2015 -December, 2015

REVENUE	REVENUE RECEIVED YTD					TOTAL RECEIVED YTD	Budget Remaining	Budget Collected	% of Budget Collected	% of the year elapsed % of payroll	Prior Year to Date
	FY 2016 BUDGET	Administration	Community Health Promo	Environmental Health	Disease Ctrl & Prevention						
Taxes	\$ 1,137,554	\$ 600,467				\$ 600,466.66	\$ 537,087	52.79%	54%	34	\$ 690,471
Cost Allocation Recovery	\$ 206,915	\$ 102,211				\$ 102,211	\$ 104,704	49.40%	54%	34	\$ 101,085
Health Insurance Credits	\$ 182,343	\$ 99,813				\$ 99,813	\$ 82,530	54.74%	54%	34	\$ 88,757
Environmental Health Charges	\$ 106,095			\$ 54,015.00		\$ 54,015.00	\$ 52,080	50.91%	54%	36	\$ 65,650
Community Health Charges	\$ 209,043					\$ 155,929	\$ 53,114	74.59%	54%	36	\$ 101,468
Contracts/Grants	\$ 94,388	\$ 10,000		\$ 45,387	\$ 11,975.00	\$ 15,118	\$ 11,908	87.38%	54%	36	\$ 50,506
Miscellaneous	\$ 22,500	\$ 2,999		\$ 2,531		\$ 5,522	\$ 11,447	49.12%	54%	36	\$ 13,855
TOTAL REVENUE	\$ 1,958,838	\$ 815,490	\$ 47,918	\$ 65,990.00	\$ 176,569	\$ 1,105,967.09	\$ 852,871	56.46%	54%	36	\$ 1,111,591
							FY 15 Vertzon stimnt				\$ 913,710
							Adjusted Prior Yr Revenue				\$ 1,019,954.17

FTE 4.31 1.70 2.15 6.08 14.24  
 30.27% 11.94% 0.15 42.70%

YEAR TO DATE ACTUAL EXPENDITURES	FY 2016 BUDGET					TOTAL YTD SPENT	Budget Remaining	% of Budget Spent	Prior Year to Date
	Administration	Community Health Promo	Environmental Health	Disease Ctrl & Prevention					
Regular Salary	\$ 825,744	\$ 136,289	\$ 54,066	\$ 75,871.68	\$ 194,643	\$ 460,868.68	\$ 364,875	55.81%	\$ 385,405
Temporary/Seasonal Salary	\$ 2,207				\$ 1,364	\$ 1,363.98	\$ 843	61.80%	\$ 2,439
Overtime	\$ 4,670						\$ 4,670	0.00%	\$ -
Term Pay/ Uncomp Absences							\$ (12,213)	--	\$ 148
Benefits	\$ 267,392	\$ 40,366	\$ 17,317	\$ 22,423.73	\$ 61,022	\$ 141,128.02	\$ 126,264	52.78%	\$ 117,383
Extra Pay period Savings									
TOTAL PERSONNEL	\$ 1,100,013	\$ 176,655	\$ 71,382	\$ 98,295.41	\$ 269,242	\$ 615,573.91	\$ 484,439	55.96%	\$ 505,375

49

31



## 2015-6 Community Health Report: Presentations

Presentation to	Presenter	Date
St. Peter's Hospital Community Relations Committee	Gayle Shirley, LCPH Katy Peterson, SPH	Nov. 5, 2015
Lincoln (MT) Government Day	Melanie Reynolds, LCPH	Nov. 6, 2015
Media/public release event	Gayle Shirley, LCPH Melanie Reynolds, LCPH Nate Olson, SPH	Nov. 17, 2015
Local Emergency Planning Committee (LEPC)	Gayle Shirley, LCPH	Nov. 18, 2015
Healthy Communities Coalition	Melanie Reynolds, LCPH Gayle Shirley, LCPH	Dec. 2, 2015
City-County Board of Health	Melanie Reynolds, LCPH Gayle Shirley, LCPH	Dec. 3, 2015
PureView Health Center Board	Melanie Reynolds, LCPH	Dec. 16, 2015
Community Access TV Interview (HCTV)	Gayle Shirley, LCPH Katy Peterson, SPH	Dec. 28, 2015 (aired Dec. 28, 29 and 31)
Local Mental Health Advisory Committee	Melanie Reynolds, LCPH	Jan. 5, 2016
Early Childhood Coalition	Melanie Reynolds, LCPH	Jan. 11, 2016
Helena Kiwanis Club	Melanie Reynolds, LCPH	March 21, 2016

**LEWIS & CLARK CITY/COUNTY BOARD OF HEALTH**  
**Helena, Montana**

**BOARD AGENDA ITEM**

**Meeting Date**

**January 28, 2016**

**Agenda Item No.**

**7**

Minutes     Board Member Discussion     Staff & Other Reports     Action     Hearing of Delegation

**AGENDA ITEMS:** Health Officer's Report

**PERSONNEL INVOLVED:** Melanie Reynolds, Health Officer

**BACKGROUND:** Ms. Reynolds is providing a report on current Health Department issues.

**HEALTH DIRECTOR'S RECOMMENDATION:** N/A

ADDITIONAL INFORMATION ATTACHED

**BOARD ACTION:**

**NOTES:**

	M O T I O N	S E C O N D	A Y E	N A Y	A B S T A I N	O T H E R
Benish						
Bramen						
Eck						
Geise						
Johnson						
Kultgen						
Smith						
St. Clair						
Weber						

## Health Officer's Report, January 2016

This summary is to provide a brief overview of this month's activities. This report also includes reports from Public Health Division Administrators.

### *Administration*

**The Disease Control and Prevention Division is recruiting to hire a part-time Emergency Preparedness Coordinator and will soon initiate recruitment efforts to hire a Registered Sanitarian within the Licensed Establishment program.**

### *Public Health Communications and Accreditation*

**The systems improvement manager has been soliciting community members (including Board of Health members) to serve on a Community Health Improvement Planning (CHIP) task force.** She is working with an outside facilitator to get ready for the task force meetings, which are scheduled Feb. 8, March 7, and April 4. The process is an opportunity to develop a common agenda for the entire community to use to set priorities, direct the use of resources, and develop and implement projects and programs that will be most effective in improving the health of our community.

**The systems improvement manager has been holding meetings twice a month with members of the department's Accreditation Work Group to help us meet the June 1 deadline for submitting documentation required by the Public Health Accreditation Board.**

**The communications manager joined the St. Peter's Hospital public affairs director for a 20-minute interview on HCTV to educate the public about the 2015 Community Health Report. The interview airs intermittently on Channel 189.**

**The communications manager attended a 3-hour emergency preparedness tabletop exercise in her role as public information officer for the county Emergency Operations Center.** The exercise scenario was a train wreck near the Montana Avenue crossing that involved a hazardous material and explosion. A full-scale exercise using the same scenario is scheduled for this spring.

### *Community Health Promotion*

#### Healthy Families Home Visiting:

**Grants that fund Parents as Teachers and SafeCare evidence-based home visiting programs will expire in September.** Our Parents as Teachers program is currently full at a caseload of 35 with a waiting list. SafeCare which is provided by two community partners (AWARE and Florence Crittenton) has experience staffing changes over this past year which has contributed to difficulties in filling those caseloads. The total caseload capacity for SafeCare is 18; we are currently serving 10 families. There will be an opportunity to apply for

funds in the spring to assist with program sustainability; however, the funds will be less than we've had in the past. We are working closely with our community partners to determine what the home visiting needs continue to be in our community in an effort to direct the new funds to programs that will meet those needs.

#### WIC:

**Broadwater County has recently experienced an unexpected but temporary staffing shortage; therefore Lewis & Clark WIC program has been working to serve families from Townsend until staff is hired again.** Becky Warren, our Senior Registered Dietician, will be traveling to Townsend two times over the next few weeks to provide services to families that are unable to travel into Helena.

#### Chronic Disease Prevention Programs:

**To complement the Plan4Health grant our community received to reduce chronic disease by improving access to physical activity and nutrition, Lewis & Clark County has also received funding to focus on access for the disability population specifically.** Funds provided by the National Association of Chronic Disease Directors will be used to complete an audit to identify areas of improvement in our community so those with disabilities have access to physical activities, nutritious foods, and the services they need. The audit will inform the Plan4Health Way-finding project. Plus there are funds available to implement strategies chosen by the community to meet this important community goal.

#### Consented Referral System:

**With 29 agency agreements to use the Helena Consented Referral System, we are 37% of our goal to recruit and train 75 agencies by June 2016.** The initial excitement and influx of agencies has subsided and we are now diligently working with agencies a little slower to adopt due to a wide variety of circumstance. Helena Indian Alliance & Leo Pocha clinic were the most recent to join this effort.

#### *Environmental Services*

**Montana DEQ meet with staff from the environmental division to notify us of a new listing on the state's Comprehensive Environmental Cleanup and Responsibility Act (CECRA) roster.** CECRA, also known as state superfund, addresses sites that have hazardous chemical or metal contamination. The new site, located about a mile east of Lincoln, is the site of the now defunct Blackfoot Post and Pole. Blackfoot Post and Pole treated timber with pentachlorophenol by digging a pit, dropping the poles and timbers in the pit and then dumping the chemical over the poles or soaking the poles in the pit. Although the pit was lined, it was not leak proof and operating procedures at the site resulted in spills and dripping across the ground.

The site sits up gradient of the Blackfoot River, and there are two residential homes within the boundary of the site. One home has adults only, and the other houses a couple of children. Montana DEQ has followed up with the residents, and is verifying that residents

are not drinking contaminated water. Staff will continue to monitor activities at the site and work with DEQ to identify any hazards posed to the public.

Of note for interested board members, you can check on the number and locations of state superfund sites by visiting <http://www.deq.mt.gov/StateSuperfund/findasite.mcp> and clicking on the list organized by county.

### Air Quality

**Our air quality program has seen a total of eleven poor air quality episodes from November 1, 2015 through January 19th.** The poor episodes may have been partial days, but for the purposes of this report they will be considered as full days. During the same time period, the department issued 42 warnings or notices of violation to persons burning wood stoves. Most people have complied with the requirements of the regulation, but there is one site that was still in enforcement as of December 31, 2015.

As you may recall, we consider November 1 through March 1 as our most active enforcement period. This is the window of time when low temperatures result in more wood burning activity. This is also the time when we are likely to see weather events that result in valley inversions, trapping smoke and particulate matter in the valley and causing poor air quality episodes. This year is proving to be a difficult year for air quality.

	Good	Watch	Poor	# of Warning Letters/NOVs issued
November 2015	25	2	3	4
December 2015	22	7	2	0
January (thru the 20th) 2016	10	4	6	38

### *Communicable Disease Control and Prevention*

#### Communicable Disease Control

**Amy Brown, RN, began her work on January 7 as a Public Health RN in the Immunization and Communicable Disease Program.** She graduated from MSU-Bozeman in 2010 with a BSN, RN. Amy worked at Bozeman Deaconess Hospital for 1 year while her husband finished college. After graduation she and her husband relocated to Helena where Amy worked at St. Peter's Hospital for more than 4 years as a float pool nurse, gaining varied work experience. During her college clinical rotation at the Gallatin County Health Department, Amy became passionate about health promotion/disease prevention care; which lead to her current position at Lewis & Clark Public Health. As a Public Health RN, Amy is excited and motivated to start contributing to a team devoted to improving the care of the community through immunization and communicable disease monitoring.

### Emergency Preparedness

**Staff from the Disease Control and Prevention and Environmental Divisions attended an emergency response tabletop exercise sponsored by Lewis and Clark County Disaster and Emergency Services.** State, federal and local partners talked through an emergency response to a hypothetical train derailment in which tankers carrying crude oil ruptured and caught fire. A "functional exercise" for this scenario is being planned for April. The exercises are designed to improve inter-agency coordination, build relationships with all responders and to practice responding to emergencies using policies and procedures contained in County and Health department emergency operations plans.

**LEWIS & CLARK CITY/COUNTY BOARD OF HEALTH**  
**Helena, Montana**

**BOARD AGENDA ITEM**

**Meeting Date**

**January 28, 2016**

**Agenda Item No.**

**8**

Minutes     Board Member Discussion     Staff & Other Reports     Action     Hearing of Delegation

**AGENDA ITEMS:** Public Comment

**PERSONNEL INVOLVED:** Public and Board Members

**BACKGROUND:** Time is allowed for public comment on matters not mentioned in the agenda within the Board of Health’s jurisdiction.

**HEALTH DIRECTOR’S RECOMMENDATION:** n/a

ADDITIONAL INFORMATION ATTACHED

**BOARD ACTION:**

**NOTES:**

	M O T I O N	S E C O N D	A Y E	N A Y	A B S T A I N	O T H E R
Benish						
Bramen						
Eck						
Geise						
Johnson						
Kultgen						
Smith						
St. Clair						
Weber						

# For Your Information



Lewis & Clark County Public Health  
1930 Ninth Avenue  
Helena, MT 59601  
406-457-8900

# December Communicable Disease Report

To: Health Care Providers

Date: January 19, 2016



## Active Surveillance

**(Community Trends):** Disease reports in the last two weeks include *Campylobacter* (2).

**Influenza:** Lewis & Clark County has had no PCR confirmed Influenza in December!

The influenza season (Oct 1 forward) surveillance shows the quadrivalent vaccine to be a great match for the strains circulating in the US thus far. Out of 170 specimen, 169 have matched the strains in the 4 strain vaccine. Most of the flu has been influenza A (H3) but the number H1N1 specimen have been increasing. Seven of the 170 have been the B-Victoria Lineage which is only in the quadrivalent vaccine. Through all jurisdictions in the US, the positive flu specimen are broken out as follows: H1N1 (A): 201; H3 (A): 399; Victoria lineage (B) 21; Yamagata lineage (B) 54; unsubtype A: 36; unsubtype B: 96.

Four pediatric influenza deaths have been reported this season.

**Norovirus:** Norovirus is the most common cause of gastroenteritis in Montana and the US. In the last three years, MT has had nearly 3,000 people sickened during norovirus outbreaks. This is twelve times as many people that became ill as a result of other gastroenteritis outbreaks.

**DPHHS Summary** - the reporting period January 3-9, 2016 included:

- **Vaccine Preventable Diseases:** Varicella (4)
- **Invasive Diseases:** *Haemophilus influenzae* (2), *Streptococcus pneumoniae* (4)
- **Enteric Diseases:** *Campylobacteriosis* (6), *Giardiasis* (1), *Salmonellosis* (2), *Shiga toxin-producing E. coli* [STEC] (1)

Reportable Disease	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	2015 YTD	2014 YTD	2013 YTD
<i>Campylobacter jejuni</i>						2	5	1	4	2	2	2	18	14	15
Chlamydia	26	16	16	21	18	14	16	21	14	32	17	16	227	225	169
Cryptosporidium						1					2	2	5	0	0
<i>E. coli</i> 0157							1				1		2	2	0
<i>E. coli</i> Non-0157	1										1		2	3	0
<i>Giardia</i>		1						1				1	3	1	7
Gonorrhea	1	4		3	3	3	4		2	1	2		23	4	4
Haemophilus Influenza												1	1	2	2
Hepatitis A													0	0	0
Hepatitis B													0	1	0
Hepatitis C	5	1	4	6	1	8	4	6	2		11	1	49	41	67
HIV													0	0	0
Influenza A (Seasonal)	344	60	20	3	2				2				431	261	671
Influenza B	21	15	78	54	27				2	2			199	15	133
Legionella													0	1	0
Lyme Disease													0	0	1
Norovirus	2	1	3	4		1			1		1		13	13	22
Norovirus Outbreak				1									1	3	3
Pertussis	6	2	2	7	2			1	1	1	1		23	74	93
Q Fever													0	0	0
RSV	51	24	20										95	39	166
Rocky Mountain Spotted Fever					1	1		1		2		1	6	2	1
Salmonella	1	1		1	1	1	1	4	2	2	1	3	18	23	10
Shigella sonnei												1	1	1	1
Strep Pneumoniae Invasive	1	1	1	1	2	1				1			8	6	7
Syphilis													0	0	1
Tuberculosis													0	0	0
Varicella						1							1	4	6
Viral Gastroenteritis Outbreaks				1									1	0	2
Viral Meningitis													0	0	1
<b>TOTAL</b>	<b>459</b>	<b>126</b>	<b>144</b>	<b>102</b>	<b>57</b>	<b>32</b>	<b>32</b>	<b>35</b>	<b>30</b>	<b>43</b>	<b>39</b>	<b>28</b>	<b>1127</b>	<b>735</b>	<b>1382</b>

- **STD/HIV:** Chlamydia (76), Gonorrhea (25), Syphilis (1),
- **Hepatitis:** Hepatitis B, chronic (1), Hepatitis C, acute (1), Hepatitis C, chronic (16)



As always, if you suspect or diagnose any disease listed on the reportable disease sheet please notify Public Health. This will facilitate an early investigation in order to reduce and prevent the spread of disease. Thank you for your diligence, prevention pays.

# November Communicable Disease Report

To: Health Care Providers

Date: December 10, 2015



Reportable Disease	Nov-15	2015 YTD	Nov-14	2014 YTD	Nov-13	2013 YTD
<i>Campylobacter jejuni</i>	2	16		14	1	14
Chlamydia	17	211	19	208	17	152
Cryptosporidium	2	3		0		0
<i>E. coli</i> 0157	1	2		2		0
<i>E. coli</i> Non-0157	1	2		3		0
<i>Giardia</i>		2		1		7
Gonorrhea	2	23		4		4
Haemophilus Influenza		0		2		1
Hepatitis A		0		0		0
Hepatitis B		0		1		0
Hepatitis C	11	48	6	34	2	67
HIV		0		0		0
Influenza A (Seasonal)		431	1	166	2	501
Influenza B		199	2	14		130
Legionella		0		1		0
Lyme Disease		0		0		1
Norovirus	1	13		12		22
Norovirus Outbreak		1		3		3
Pertussis	1	23	11	70		91
Q Fever		0		0		0
RSV		95		36		164
Rocky Mountain Spotted Fever		5		2		1
Salmonella	1	15	2	22		8
Shigella sonnei		0		1		1
Strep Pneumoniae Invasive		8	1	5		5
Syphilis		0		0		1
Tuberculosis		0		0		0
Varicella		1		4		6
Viral Gastroenteritis Outbreaks		1		0		2
Viral Meningitis		0		0		1
	39	1099	42	605	22	1182

## Active Surveillance (Community Trends) December 5-12, 2015:

Communicable disease activity includes sore throats including some strep, prolonged upper respiratory illness are testing negative for influenza and pertussis, some patients presenting with GI symptoms. Disease reports in the last two weeks include Salmonella (1), Cryptosporidium (1), Rocky Mountain Spotted Fever (1), Campylobacter (1), Shigella flexnarii (1), Chlamydia (7), Hepatitis C (2)

**Influenza:** Nationally, influenza activity was low again this week with some states reporting no activity. The CDC FluView report of the 2015-2016 is available at <http://www.cdc.gov/flu/weekly/>. Montana activity is presently low. In Lewis & Clark County, our last PCR positive was in October. It is a great time to vaccinate patients to protect them from impending flu season.

**E. coli O157H:7 Cluster:** As of December 8, 2015, 19 people infected with the outbreak strain of E. coli O157 have been reported from 7 states. In Montana, 6 people have become ill and two of them were hospitalized, including 1 in Lewis & Clark County. One developed hemolytic uremic syndrome (HUS). All have recovered from the illness.

Epidemiologic investigations have identified that chicken salad from Costco was consumed by most ill persons. This product was made up of three components: chicken, dressing and celery/onion blend. Molecular laboratory tests performed in Montana repeatedly indicated the presence of E. coli O157:H7 in the celery/onion mix supplied by Taylor Farms Pacific in California. However, efforts to isolate the organism from the mix were not successful. Environmental investigations at the farm and their suppliers are continuing to identify potential sources of contamination.

**Local STD Activity:** Lewis and Clark County had 9 gonorrhea cases reported between July 1 and December 8. During the same 5 month period we have received 104 chlamydia reports and no cases of syphilis. As a comparison, Lewis and Clark County had 4 gonorrhea, 228 chlamydia, and no syphilis cases in all of 2014. Please refer to the CDC for current treatment and testing guidelines. <http://www.cdc.gov/std/tg2015/>

## 'Tis the season to share...but not everything.

- If you are sick, STAY HOME and send regrets
- DON'T prepare food for guests when you are ill
- Prevent illness with handwashing and cover your cough
- Use thermometers to check food temperatures
- Keep hot food hot and cold food cold
- Get your flu shot



**DPHHS Summary** - the reporting period November 22-28, 2015 included:

- **Vaccine Preventable Diseases:** Influenza hospitalization (1)
- **Enteric Diseases:** Campylobacteriosis (4), Cryptosporidiosis (1), Salmonella (1), Shiga toxin producing *E. coli* [STEC] (3)
- **STD/HIV:** Chlamydia (76), Gonorrhea (14), Syphilis (1)
- **Hepatitis:** Hepatitis C, acute (2), chronic (12)
- **Travel Related Conditions:** Coccidioidomycosis (1)

As always, if you suspect or diagnose any disease listed on the reportable disease sheet please notify Public Health. This will facilitate an early investigation in order to reduce and prevent the spread of disease. Thank you for your diligence, prevention pays.



**Notice & Invitation  
East Helena Smelter Public Meeting & Open House**

**Offices of the Montana Environmental Trust Group (METG)  
325 Manlove Street, East Helena, MT 59635  
February 4, 2016, 6:30 to 8:30 pm**

The US Environmental Protection Agency (EPA) and the Montana Environmental Trust Group, Trustee of the Montana Environmental Custodial Trust, are sponsoring a Public Meeting and Open House on February 4<sup>th</sup>. Representatives from EPA and METG will review the Draft Addenda to the 2015-2016 Interim Measures Work Plan, which describes additional cleanup plans to be implemented at the former Asarco Smelter in 2016. The meeting will provide the public with an important opportunity to learn about and comment on the Draft Addenda to the 2015-2016 Interim Measures Work Plan. The open house will feature informational exhibits about cleanup activities and other topics of interest to the community.

The Draft Addenda to 2015-2016 Interim Measures Work Plan will be available to the public for review and comment **after January 15<sup>th</sup>**. To download a copy of the Work Plan, please visit the Trust website: <http://www.mtenvironmentaltrust.org/>.

Please join us on **Thursday, February 4<sup>th</sup>** at the **Montana Environmental Trust Group (METG) Offices, 325 Manlove Street, East Helena, Montana.**

**Directions to METG Offices:**

Manlove Avenue is near the former Asarco Smelter. It is south of Highway 12 and parallels the Highway and the railroad tracks. Manlove Street intersects Highway 282 and is across from American Chemet.

- From Helena, take Highway 12 east. Make a right onto Highway 282 (at the traffic light). Make a right onto Manlove Street, which is the first street on the right.
- From Townsend, take Highway 12 west. Make a left onto Highway 282 (at the traffic light). Make a right onto Manlove Street, which is the first street on the right.
- From Montana City, take Highway 282 north past the Asarco Smelter on the right and the Rodeo Grounds on the left. Make a left onto Manlove Street, which is the last street before Highway 12.

**Look for the green modular building with the METG logo on the left!**

***Refreshments Will Be Served!***



RECEIVED

DEC 14 2015

ENVIRONMENTAL HEALTH

December 11, 2015

Kathy Moore  
Division Administrator, Environmental Health Services  
Lewis and Clark County Health Department  
316 N. Park, Room 230  
Helena, MT 59623

Subject: Proposed Listing of the Blackfoot Post Yard near Lincoln, Montana

Dear Kathy:

The Montana Department of Environmental Quality (DEQ) is seeking public comment on its intent to list the Blackfoot Post Yard near Lincoln on the Comprehensive Environmental Cleanup and Responsibility Act (CECRA) Priority List. The basis for the proposed listing is identified in the legal ad, which is attached.

DEQ is accepting public comment on the proposed listing beginning January 4, 2016, and ending at 11:59 pm MST on February 2, 2016. Information on the Blackfoot Post Yard is available at DEQ's office located at 1225 Cedar Street in Helena.

Please feel free to contact me with any questions or concerns at (406) 444-6417 or electronically at [DNorris@mt.gov](mailto:DNorris@mt.gov).

Sincerely,

A handwritten signature in blue ink that reads "Dan Norris". The signature is written in a cursive style and is positioned above the typed name.

Dan Norris  
Project Officer

Enclosure

cc: Cynthia Brooks, DEQ Legal



December 11, 2015

TO: Helena Independent Record

FROM: Autumn Daniels  
Remediation Division  
(406) 444-6591

Please publish the following legal advertisement one time in the Sunday, January 3, 2016, issue of the Helena IR. Please note that the last line of the ad is a DEQ accounting code number that **must** appear in the ad. Please send the affidavit of publication, the tear sheet, and the bill to Autumn Daniels, Montana Department of Environmental Quality, Remediation Division, P.O. Box 200901, Helena, MT 59620-0901. Thank you for your assistance.

#### PUBLIC NOTICE

In accordance with Administrative Rules of Montana (ARM) 17.55.108, the Montana Department of Environmental Quality (DEQ) hereby gives notice of a 30-day public comment period on its intent to list the Blackfoot Post Yard near Lincoln, Montana on the Comprehensive Environmental Cleanup and Responsibility Act (CECRA) priority list. The Blackfoot Post Yard is near the east end of the Lincoln airport, approximately 1.5 miles east of Lincoln, Lewis and Clark County, Montana, on the south side of Highway 200. DEQ has determined there is a confirmed release of hazardous or deleterious substances that may pose an imminent and substantial threat to public health, safety, or welfare or the environment. Specifically, pentachlorophenol has been detected in groundwater at concentrations up to 200 micrograms per liter, which exceeds the Montana water quality standard of 1 microgram per liter. Pentachlorophenol has also been detected in surface soils at concentrations up to 4,500 milligrams per kilogram, which exceeds the EPA regional screening level for residential soils (November 2013) of 0.89 milligrams per kilogram. Dioxins/furans have been detected in groundwater at concentrations up to 2,000 picograms per liter, which exceeds the Montana water quality standard of 2 picograms per liter. Dioxins/furans have been detected in surface soils at concentrations up to 49,000 nanograms per kilogram, which exceeds the EPA regional screening level for residential soils (November 2013) of 4.5 nanograms per kilogram. These contaminant concentrations may pose an imminent and substantial endangerment as defined in ARM 17.55.102. Residential-based soil screening levels were used because there are homes at the site. There are also domestic wells in use at the site.

Therefore, DEQ proposes that the Blackfoot Post Yard be included on the CECRA priority list. The public comment period will begin on January 4, 2016, and end on 11:59 pm MST on February 2, 2016. Copies of documents related to the Blackfoot Post Yard are available at the DEQ's office located at 1225 Cedar Street in Helena. DEQ will hold a public meeting upon written request to DEQ on or before February 2, 2016, by 10 or more persons, a group composed of 10 or more persons, or by a local governing body. Please submit written comments to Dan Norris at the DEQ Remediation Division, P.O. Box 200901, Helena, MT 59620-0901 or via email to [DNorris@mt.gov](mailto:DNorris@mt.gov). For more information, call 406-444-6417.

Rem 483837

**Status Report for City of East Helena (COEH) Council Meeting  
US Environmental Protection Agency and Montana Environmental Custodial Trust  
November 17, 2015**

- **Prickly Pear Creek (PPC) Realignment Design, Permitting, Construction and Operations/SPHC<sup>1</sup> IM<sup>2</sup>.**
  - ✓ PPC Realignment Permitting
    - ✧ The Custodial Trust has engaged a surveyor to assist with preparing a draft petition to abandon the southern section of South Montana Ave, Rickard Street and Sullivan Street and to realign/extend the remaining northern section of South Montana Ave, which will be submitted to the COEH City Council for review and comment.
    - ✧ MRL<sup>3</sup> is assisting the Custodial Trust with securing approvals to perform work on the MRL/BNSF<sup>4</sup> railroad right-of-way.
  - ✓ PPC Flows
    - ✧ Flows in TBC<sup>5</sup> and PPC (on Custodial Trust property) have been monitored daily in October and November month-to-date and continue to be low.
  - ✓ PPC Realignment Construction
    - ✧ Construction Planning—MBTA<sup>6</sup> Compliance
      - ★ The migratory bird-nesting season ended 8/15/2015. MBTA surveys will resume in 2016.
    - ✧ PPC Realignment Construction Implementation. Progress since 6/16/2015 by Pioneer (PPC Realignment Engineer of Record and Construction Manager) with HS&G,<sup>7</sup> construction subcontractor, has included:
      - ★ Completing all hauling of material to ICS<sup>8</sup>2 for 2015 construction year (to re-start when ICS2 construction resumes in 2016);
      - ★ Completing excavation and stockpiling of ~51,000 cy of topsoil from the UL<sup>9</sup> Area to be used for the ET<sup>10</sup> Cover vegetated layer;
      - ★ As of 11/5/2015, beginning harvesting willow cuttings from the original PPC corridor to be used for stream bank construction;
      - ★ As of 11/6/2015, excavating ~233,000 cy of material from the floodplain upstream of smelter dam and hauling the material to ICS2;
      - ★ As of 11/6/2015, excavating ~150,000 cy of material from the floodplain downstream of smelter dam and hauling the material to the south end of the PPC Realignment project for use as floodplain subgrade;
      - ★ As of 11/6/2015, constructing ~2,000 feet of new PPC channel at the south end of the project and ~1,000 feet of new PPC channel at the north end of the project;
      - ★ As of 11/6/15, constructing floodplain and PPC channel grade control structures using ~4,700 cy of riprap;
      - ★ As of 11/6/2015, removing ~13,200 cy of material from the northeast corner of slag pile (which began 9/28/15) to stabilize slag, prevent sloughing of slag into the new PPC channel and widen the new flood plain on the far north end of the project;
      - ★ Planning to begin construction of the stream banks on 11/16/15;

- ★ Working with NWE to remove and relocate a 100 kv transmission line from the PPC Realignment corridor; and
  - ★ Subject to weather, planning to continue PPC realignment construction through the winter.
  - ★ Note: Trucks hauling materials excavated from East Bench are not traveling on public roads.
- **ICS and ET Cover System IM Construction.**
- ✓ ICS/ET Cover System Construction: Progress since 6/16/2015 by CH2M Hill (Engineer of Record and Construction Manager for the ICS and ET Cover System IM) with Envirocon, construction subcontractor, has included:
    - ✧ Continuing screening operations on East Bench for ET Cover bio-barrier and capillary break material;<sup>1</sup>
    - ✧ Evaluating cost and schedule impacts associated with deferral of HDS<sup>11</sup> WTP<sup>12</sup> demolition until 2017 (see section on HDS WTP Operations and Removal below);
    - ✧ On 10/23/2015, completing excavation and placement of ~52,000 cy of material from the West Bench borrow area (behind CAMU<sup>13</sup>-2) for construction of the ET Cover storage layer;
    - ✧ On 10/23/2015, placing ~22,000 cy of stockpiled ULM<sup>14</sup> topsoil on ET Cover West;
    - ✧ On 10/23/2015, completing placement and compaction of ICS2;
    - ✧ On 10/30/2015, completing placement of bio-barrier layer on ICS2;
    - ✧ On 11/2/2015, completing hydro-seeding ET Cover West;
    - ✧ On 11/6/2015, completing demobilization of all equipment from the smelter property; and
    - ✧ Planning to remove Envirocon construction trailer (near Custodial Trust offices on Manlove Street) the week of 11/16/15.
  - ✓ ICS/ET Cover System—Electric Utilities Relocation and Removal
    - ✧ On 10/23/15, NWE<sup>15</sup> completed installation of new 69 kV transmission lines.
    - ✧ On 10/26/15, NWE initiated service on newly installed 69 kV lines.
    - ✧ On 11/3/2015, NWE completed demolition and removal of all remaining concrete and steel from the former substation.
    - ✧ On 11/3/2015, NWE provided Custodial Trust with confirmatory soil sampling results, which showed that PCB concentrations in substation soils are well below the regulatory limit of 1 ppm.
- **Source Control/Removal IM Studies/Design/Implementation**
- ✓ Based on SAI<sup>16</sup> results, the Custodial Trust is planning to: remove source material from the former acid plant settling pond area in 2016; begin SAI of selenium loading to groundwater from the Slag Pile (including existing data analysis and updated CSM<sup>17</sup>); and evaluate costs and benefits of deferring placement of the final ET Cover layers on the west selenium hot spot source area until late 2016 or early 2017 to continue monitoring groundwater response to SPHC IM.

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<sup>1</sup> In order to eliminate large haul trucks on COEH roads (which is required if bio-barrier and capillary break material is mined and hauled from the HS&G pit off of Valley Drive), Envirocon has set up a screening plant on the East Bench to make the needed bio-barrier and capillary break material.

- **High Density Sludge (HDS) Water Treatment Plant (WTP) Operations and Removal**
  - ✓ The Custodial Trust is evaluating the costs to demolish the HDS WTP at the end of 2016 or keep the facility in service until 2017, including: costs to treat CAMU leachate, remediation water, pump test water to support SAI of Slag Pile at HDS WTP; costs to dispose of waters off-site; and remobilization, double handling and other costs to defer HDS WTP demolition until 2017.
  - ✓ The results of the cost analysis will be outlined in a compliance plan and schedule for demolition of the HDS WTP to be submitted to MDEQ pursuant to the 9/29/2015 AOC<sup>18</sup> (related to the Custodial Trust's MPDES<sup>19</sup> permit for effluent discharge from the HDS WTP).
  
- **2015—2016 Interim Measures Work Plan (IMWP)**
  - ✓ By 12/31/2015, the Custodial Trust expects to issue an addenda to 2015—2016 IMWP to address plans for implementation of Source Control/Removal IMs in 2016. The preliminary schedule calls for holding a public meeting around 1/15/2016.
  
- **East Helena Groundwater Activities**
  - ✓ Groundwater Technical Working Group (GTWG).
    - ✧ The next GTWG meeting will take place early next year.
  - ✓ Groundwater CAMP.<sup>20</sup>
    - ✧ Pursuant to the 2015 CAMP, the Custodial Trust completed monthly water level monitoring on 10/9/2015, residential well sampling on 10/9/2015, surface water sampling on 10/15/2015 and the second semi-annual comprehensive groundwater sampling event on 10/21/2015.
    - ✧ Collection of water level data later this month will be the final sampling event this year.
  - ✓ East Valley Controlled Groundwater Area (CGWA).
    - ✧ After completing internal review, the DNRC issued the draft East Valley CGWA rule for public comment on 11/4/2015.
    - ✧ DNRC has scheduled a public meeting to review the draft rule and receive public comments on 12/10/2015.
    - ✧ DNRC's tentative schedule calls for adoption of the final rule in the first quarter of 2016.
  - ✓ East Helena Residential Wells.
    - ✧ The Custodial Trust has entered into agreements with three residents on Gail Street under which they will abandon their private wells and connect to the COEH water system.
    - ✧ The Custodial Trust is planning to drill two new residential wells for the Burnham Ranch (near the existing wells) to prevent potential use of water with selenium concentrations close to the safe drinking water standards.
  
- **Land Redevelopment and Use Activities**
  - ✓ East Helena Public Schools (EHPS)
    - ✧ On 10/22/2015, DNRC notified EHPS that it had been awarded a planning grant under the Reclamation and Development Grants Program (RDGP). Grant funds will be used to evaluate the Dartman Field property and help prepare an application for the RDGA grant.

- ✧ The EHPS and the Custodial Trust are finalizing the draft Purchase & Sale (P&S) Agreement for acquisition of the Dartman Field property.
  - ✧ The EHPS Board of Trustees has scheduled a special meeting on 11/16/2015 to review and vote on the P&S.
  - ✓ East Helena Zoning.
    - ✧ On 11/5/2015, the in-house attorney for the Custodial Trust met with the COEH attorney to discuss the Settlement Agreement and issues related to the draft COEH Zoning Ordinance.
    - ✧ The Custodial Trust is finalizing draft language for review by the COEH Zoning Commission to address comments about the scope of environmental actions required to remediate contamination from the former Asarco smelter.
- **Site Tours and Community Outreach**
- ✓ On 10/20/2015, EPA and the Custodial Trust hosted a site tour with reporter Tom Kuglin from the Independent Record.
  - ✓ On 10/21/2015, EPA and the Custodial Trust hosted a site tour with representatives from the Prickly Pear Land Trust.
  - ✓ On 11/2/2015, EPA and the Custodial Trust hosted a site tour with representatives from CTA Architects and the Prickly Pear Land Trust.
  - ✓ On 11/3/15, EPA and the Custodial Trust hosted a site tour with representatives from NRD.
  - ✓ EPA and the Custodial Trust will work with the Mayor, the COEH Planning Board and the COEH Zoning Commission to re-schedule an 11/4/2015 site tour, which was cancelled due to weather conditions.
  - ✓ On 12/9/2015, the Custodial Trust, EPA, the EHPS and the Mayor will meet with representatives from ExplorationWorks to discuss development of a PPC Realignment Project exhibit.
- **CERCLA Residential Soils**
- ✓ Draft Community Involvement Plan being revised by EPA with Lead Education Program assistance.
  - ✓ As of 11/13/15, Olympus Technical Services has completed the residential property and two road aprons scheduled for 2015. Two additional road aprons have been excavated and are awaiting sampling results. The remaining properties (19 road aprons and portions of 6 flood channels) will be completed in 2016.
  - ✓ PWT has completed sampling 28 of 30 properties for the Long Term Monitoring (LTMRS) program.
  - ✓ PWT is preparing the field sampling plan for surface soil sampling in the railroad right of way.
  - ✓ A Draft Operations and Maintenance Manual for the East Fields Repository was submitted to EPA on 4/23/15.
  - ✓ October/November Soils Ordinance implementation: 0 certifications, 48 – 811 calls, 3 soil permits

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<sup>1</sup> SPHC—South Plant Hydraulic Control

<sup>2</sup> IM—Interim Measure

<sup>3</sup> MRL—Montana Rail Link

<sup>4</sup> BNSF—Burlington Northern Santa Fe

- 
- <sup>5</sup> TBC—Temporary Bypass Channel
  - <sup>6</sup> MBTA—Migratory Bird Treaty Act
  - <sup>7</sup> HS&G—Helena Sand & Gravel
  - <sup>8</sup> ICS—Interim Cover System
  - <sup>9</sup> UL—Upper Lake
  - <sup>10</sup> ET—Evapotranspirative
  - <sup>11</sup> HDS—High Density Sludge
  - <sup>12</sup> WTP—Water Treatment Plant
  - <sup>13</sup> CAMU—Corrective Action Management Unit
  - <sup>14</sup> ULM—Upper Lake Marsh
  - <sup>15</sup> NWE—NorthWestern Energy
  - <sup>16</sup> SAI—Source Area Investigations
  - <sup>17</sup> CSM—Conceptual Site Model
  - <sup>18</sup> AOC—Administrative Order on Consent
  - <sup>19</sup> MPDES—Montana Pollution Discharge Elimination System
  - <sup>20</sup> CAMP—Corrective Action Monitoring Plan

## **Board of Health Calendar for 2016**

### **January 2016**

- Report from BOH facility planning subcommittee
- Seasonal Flu Update (if needed)
- Finance Report For December 2015
- Food and Consumer Safety Contract

### **February 2016**

- Semiannual Review of Health Department Performance Measures
- Update on the Septic Maintenance Program
- Finance Report for January 2016
- Update on LCPH Quality Improvement Council

### **March 2016**

- Presentation: Community Health Promotion Division
- Finance Report for February 2016

### **April 2016**

- Financial Analysis of the FY 2017 Health Department Budget
- Presentation: Communicable Disease and Prevention Division
- Finance Report for March 2016

### **May 2016**

- Board of Health votes to recommend the FY2016 health department budget
- Accreditation Update
- Presentation: Community and Home Based Services/Case Management
- Finance Report for April 2016

### **June 2016**

- Health Department Strategic Plan Update
- PureView Health Center Report
- Finance Report for May 2016

### **July 2016**

- Appointments for Board of Health Officer Positions
- Presentation: Environmental Services Division
- Presentation of the County Health Gold and Silver Buoy (Pool) Awards
- Financial Report for June 2016

### **August 2016**

- Financial Report for July 2016

### **September 2016**

- Semiannual Review of Health Department Performance Measures

- Strategic Plan Update
- Accreditation Update
- Finance Report for August 2016

**October 2016**

- Finance Report for September 2016

**November 2016**

- No Board Meeting

**December 2016**

- Board Finance Committee Report
- Finance Report for October 2016

**12/29/15**

**Attendance Record for the  
Lewis & Clark City-County Board of Health**

**FY 2016**

	Jul	Aug	Sep	Oct	Nov/Dec	Jan	Feb	Mar	Apr	May	Jun
Benish	X	*	X	X	X						
Bramen	X	*	Xp	X	O						
Eck	---	---	---	---	---						
Geise	X	*	X	X	X						
Johnson	---	*	X	X	X						
Kultgen	X	*	X	O	O						
Lowell	O	---	---	---	---	---	---	---	---	---	---
Serstad	X	*	---	---	---	---	---	---	---	---	---
Smith	X	*	X	X	O						
St. Clair	O	*	X	O	X						
Weber	O	*	X	X	X						

**Legend:**

X = Present

X<sub>p</sub> = Present by phone

--- = Not a member of the board at that time.

O = Absent

\* = No meeting held

P = Strategic Planning Session



# Lewis & Clark Public Health

1930 Ninth Avenue  
Helena, MT 59601  
PH: 457-8900  
Fax: 406.457.8990

Susan Good-Geise  
County Commissioner  
316 N. Park  
Helena, Montana 59623  
447-8304 (W) 447-8370 (Fax)  
E-mail: [sgeise@lccountymt.gov](mailto:sgeise@lccountymt.gov)

(1)  
Pleasure of L & C County Commission

Mayor Jim Smith  
City Commissioner  
316 N. Park  
Helena, Montana 59623  
447-8410 (W)  
E-mail: [jsmith@helenamt.gov](mailto:jsmith@helenamt.gov)

(2)  
Pleasure of City of Helena Commission

Kent Kultgen  
Superintendent, Helena School Dist. No. 1  
55 S. Rodney  
Helena, Montana 59601  
324-2001 (W)  
E-mail: [kkultgen@helena.k12.mt.us](mailto:kkultgen@helena.k12.mt.us)

(3,a)

Maria Braman  
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E-mail: [maria6213@hotmail.com](mailto:maria6213@hotmail.com)

(3,b)  
Term expires - June 30, 2016

Kammy Johnson  
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799-3654 (W) 458-1956 (H) 439-0914 (C)  
E-mail: [kjohnsonmt@gmail.com](mailto:kjohnsonmt@gmail.com)

(3,c)  
Term expires - June 30, 2018

Scott St. Clair  
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(3,e)  
Term expires - June 30, 2016

Anne Weber, chair  
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202-2166 (C) 227-8154 (H)  
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(3,f)  
Term expires - June 30, 2018

Jenny Eck  
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459-1082 (C)  
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(3,g)  
Term expires - June 30, 2018

Updated Sept 2015

*"To Improve and Protect the Health of all Lewis and Clark County  
Residents."*



# LEWIS & CLARK CITY-COUNTY BOARD OF HEALTH

1930 Ninth Avenue  
Helena, MT 59601  
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Fax: 406.457.8990

## MEMBERS

Jenny Eck	Term expires - June 30, 2018	First Term
Anne Weber	Term expires - June 30, 2018	Second Term
Maria Braman	Term expires - June 30, 2016	First Term
James Benish	Term expires - June 30, 2016	First Term
Kammy Johnson	Term expires - June 30, 2018	First Term
Kent Kultgen	Superintendent of Schools, Ex-officio Voting	
Susan Good Geise	Pleasure of Lewis & Clark County Commission	
Mayor Jim Smith	Pleasure of Helena City Commission	
Scott St. Clair	Pleasure of East Helena City Council	

## MEETING DATES FOR FISCAL YEAR 2016

Scheduled for 1:30 p.m. in Room 226 of the City-County Building.

July 23, 2015

August 27, 2015 Canceled

September 24, 2015

October 22, 2015

December 3, 2015

January 28, 2016

February 25, 2016

March 24, 2016

April 28, 2016

May 26, 2016

June 23, 2016

January 2016

*"To Improve and Protect the Health of all Lewis and Clark County Residents."*