

LEWIS AND CLARK CITY-COUNTY
BOARD OF HEALTH MEETING
CITY-COUNTY BUILDING
Commission Chambers, Room 330
Helena, Montana 59601
March 24, 2016

REGULAR BOARD MEETING AGENDA

- 1:30 **CALL TO ORDER**
- 1:35 **REVIEW OF AGENDA**
1. Review and Revision of Agenda.....Pg. 1
- 1:40 **INTRODUCTIONS**
2. Adron Medley, M.D., new member of the Board of Health (Melanie Reynolds)Pg. 2
- 1:45 **MINUTES**
3. Minutes of the February 25, 2016 Board of Health Meeting.....Pg. 3
- 1:50 **ACTION ITEM**
4. Hearing Officer Recommendation, Joan Lippert, 1994 Beartooth Road, Wolf Creek, MT, Variance heard on March 22, 2016 (Jim Benish).....Pg. 7

5. Request for Adoption of the Revised Board of Health Media Policy (Melanie Reynolds).....Pg. 8
- 2:10 **BOARD MEMBER DISCUSSION**
6. - Finance Report for February 2016, Preliminary FY2017 Budget (Norm Rostocki)
 - Update on Zika and Information from John Semple, County Mosquito Control Boards
 -Discussion of Mandated Public Health Duties and Authorities (Melanie Reynolds)
 -Update on CDBG Grant Process and Hearing Date (Melanie Reynolds).....Pg. 17
- 2:55 **HEALTH OFFICER’S REPORT**
7. Report on Current Health Department Issues.....Pg. 20
- 3:00 **PUBLIC COMMENT**
8. Public comments on matters not mentioned above..... Pg. 24

Adjourn

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(406) 447- 8316
TTY Relay Service 1-800-253-4091 or 711
adouglas@lccountymt.gov
316 N Park, Room 303



LEWIS & CLARK CITY/COUNTY BOARD OF HEALTH
Helena, Montana

BOARD AGENDA ITEM

Meeting Date

March 24, 2016

Agenda Item No.

1

Minutes Board Member Discussion Staff & Other Reports Action Hearing of Delegation

AGENDA ITEMS: Review of Agenda

PERSONNEL INVOLVED: Board Members

BACKGROUND: Time is allowed for board members to review the agenda and to add any new agenda items.

HEALTH DIRECTOR'S RECOMMENDATION: Approval

ADDITIONAL INFORMATION ATTACHED

BOARD ACTION:

NOTES:

	M O T I O N	S E C O N D	A Y E	N A Y	A B S T A I N	O T H E R
Benish						
Eck						
Geise						
Johnson						
Kultgen						
Medley						
Smith						
St. Clair						
Weber						

**LEWIS & CLARK CITY/COUNTY BOARD OF HEALTH
Helena, Montana**

BOARD AGENDA ITEM

Meeting Date

March 24, 2016

Agenda Item No.

2

Minutes Board Member Discussion Staff & Other Reports Action Hearing of Delegation

AGENDA ITEMS: Board Member Introduction

PERSONNEL INVOLVED: Melanie Reynolds, Health Officer

BACKGROUND: Ms. Reynolds will introduce new board member Adron Medley, M.D.

HEALTH DIRECTOR'S RECOMMENDATION:

ADDITIONAL INFORMATION ATTACHED

BOARD ACTION:

NOTES:

	M O T I O N	S E C O N D	A Y E	N A Y	A B S T A I N	O T H E R
Benish						
Eck						
Geise						
Johnson						
Kultgen						
Medley						
Smith						
St. Clair						
Weber						

LEWIS & CLARK CITY/COUNTY BOARD OF HEALTH
Helena, Montana

BOARD AGENDA ITEM

Meeting Date

March 24, 2016

Agenda Item No.

3

Minutes Board Member Discussion Staff & Other Reports Action Hearing of Delegation

AGENDA ITEMS: Minutes February 25, 2016

PERSONNEL INVOLVED: Board Members

BACKGROUND: Upon approval, the minutes represent official actions of the Board of Health. Every effort is made to have these recommended minutes accurately portray the proceedings and procedures of the board.

HEALTH DIRECTOR'S RECOMMENDATION: Approval

ADDITIONAL INFORMATION ATTACHED

BOARD ACTION:

NOTES:

	M O T I O N	S E C O N D	A Y E	N A Y	A B S T A I N	O T H E R
Benish						
Eck						
Geise						
Johnson						
Kultgen						
Medley						
Smith						
St. Clair						
Weber						

**LEWIS AND CLARK CITY-COUNTY
BOARD OF HEALTH – MINUTES
316 PARK AVENUE, HELENA, MONTANA 59624
Room 330
February 25, 2016**

Members Present

Anne Weber, chair
Mayor Jim Smith
Commissioner Susan Good Geise
James Benish
Scott St. Clair
Jenny Eck (departed at 3:00 p.m.)
Kammy Johnson
Kent Kultgen (departed at 3:05 p.m.)

Members Absent

Staff Present

Melanie Reynolds	Gayle Shirley	Karen Lane
Jolene Helgerson	Robie Marcoux	Linda Gleason
Norman Rostocki	Gayle Sheldon	Jeanne Underhill
Kathy Moore	Melissa Baker	Brie Oliver
Eric Merchant	Frank Preskar	
Drenda Niemann	Beth Norberg	

Guests Present

Nancy Everson
Commissioner Andy Hunthausen

Anne Weber, chair, called the meeting to order at 1:30 p.m. A quorum was established.

REVIEW OF AGENDA

Melanie Reynolds, Health Officer, asked to add a septic maintenance update to the agenda under board member discussion.

INTRODUCTION

Eric Merchant, Disease Control and Prevention Division Administrator, introduced new Public Health Nurse Linda Gleason.

MINUTES

Ms. Weber asked if there were any corrections or additions to the January 28, 2016, minutes. The Board approved the minutes as written.

PRESENTATION

The Quality Council conducted an interactive presentation on quality improvement. The Council presented the Plan-Do-Study-Act (PDSA) (page 8 of the board packet), a four-stage problem solving model adopted by Lewis and Clark Public Health to carry out quality improvement initiatives. The council is committed to implementing and sustaining a continuous quality improvement program that encompasses all programmatic and operational aspects of the agency. Ms. Reynolds briefly discussed the public health performance measures and workload indicators (pages 9-30 of the board packet). The performance measures and workload indicators are an example of how the health department assesses its performance.

ACTION ITEMS

Ms. Reynolds requested approval for the adoption of Public Health Code of Ethics and the establishment of a Lewis and Clark Public Health Ethics Committee (pages 32-33 of the board packet). The purpose of the Ethics Committee is to assist and advise the Board of Health and public health staff in making ethical decisions regarding Public Health policies and procedures. In answer to a question from Commissioner

Good Geise, Ms. Reynolds stated that the money budgeted for accreditation does not include staff time spent working on the requirements for accreditation. Accreditation work is part of the essential public health work we do at the health department. Ms. Reynolds asked for Board volunteers to serve on the ethics committee and stated that, if approved, the committee already has a community member, a member from the Lewis and Clark County Attorney's office, and Public Health staff representation. Kent Kultgen asked Ms. Reynolds to keep him in mind for the committee. Ms. Reynolds announced that the committee would meet within the next month or two and would meet thereafter as needed. Commissioner Good Geise noted a spelling error under committee operation. Ms. Reynolds said that "on-binding" should read "non-binding." Mr. Kultgen made a motion to approve the adoption of the Public Health Code of Ethics and the establishment of a Lewis and Clark Public Health Committee. Jim Benish seconded the motion. The motion carried 8-0.

BOARD MEMBER DISCUSSION

Finance Report: Norman Rostocki, Finance Coordinator, referenced the FY16 comparison to budget and cash flow for July 2015 through January 2016 (pages 35-36 of the board packet). Mr. Rostocki noted that the department is 58% of the way through its fiscal year. Total revenue to date is \$1,182,071, or 60% of the amount budgeted; actual expenditures are \$1,306,067 or 64% of the amount budgeted. Revenues are under expenditures by \$123,996; total ending cash is \$761,182. In answer to a question from Commissioner Good Geise, Mr. Rostocki stated that the county finance staff recommends a 90-day reserve at the end of the fiscal year. Commissioner Good Geise asked that staff track the current cash reserve (in days) as we get closer to the end of the fiscal year. Mr. Rostocki also discussed the FY17 budget timeline.

Community Health Improvement Plan (CHIP): Gayle Shirley, Communications and Systems Improvement Manager, stated that Public Health and St. Peter's Hospital collaborated to hold the first Community Health Improvement Planning (CHIP) meeting on Feb. 8. Close to 50 people, representing many sectors of the community, attended. This was the first of 3 meetings that will result in a Community Health Improvement Plan that all can use to move forward in addressing health issues in the county. The group has begun narrowing its focus to more specific health issues that it believes need to be priorities in the next 3 years. The next CHIP meeting is scheduled for March 7 at St. Peter's Hospital from 11:00 a.m. to 2:00 p.m. More information about the CHIP process is available on our website at <http://www.lccountymt.gov/health/about-us/health-improvement-plan.html>

Board of Health Vacancy: Ms. Reynolds noted that there are vacancies for the Board's vice-chair position and the representative on the PureView Health Center Board. The Board made the following appointment:

- James Benish as vice-chair
- PureView Health Center Board Representative remained undecided

Ms. Reynolds stated that the Board of County Commissioners will review and vote on the applications for the open BOH position at their next scheduled commission meeting.

Septic Maintenance Update: Beth Norberg, Registered Sanitarian with the Environmental Services Division, gave an update on the septic maintenance program reporting period from July 1, 2011, to February 22, 2016 (see Attachment "A"). Ms. Norberg highlighted the number of notices mailed, assessment forms received, inspections reported, percentage of compliance and other activities related to the program.

HEALTH OFFICER’S REPORT

Ms. Reynolds acknowledged the wonderful work the county’s GIS program has provided to Public Health in setting up mapping for restaurant inspections, air quality enforcement, and WIC.

The Disease Control and Prevention Division has hired Brett Lloyd as part-time emergency preparedness coordinator and Kacie Noonan as a temporary, part-time registered sanitarian.

There being no public comment, the meeting adjourned at 3:08 p.m.

Anne Weber, Chair

Melanie Reynolds, Secretary

**LEWIS & CLARK CITY/COUNTY BOARD OF HEALTH
Helena, Montana**

BOARD AGENDA ITEM

Meeting Date

March 24, 2016

Agenda Item No.

4

Minutes Board Member Discussion Staff & Other Reports Action Hearing of Delegation

AGENDA ITEMS Hearing Officer Recommendation

PERSONNEL INVOLVED: Jim Benish, Hearing Officer

BACKGROUND The Hearing Officer will present his recommendation for the Joan Lippert Variance held on March 22, 2016.

HEALTH DIRECTOR'S RECOMMENDATION: N/A

ADDITIONAL INFORMATION ATTACHED

BOARD ACTION:

NOTES:

	M O T I O N	S E C O N D	A Y E	N A Y	A B S T A I N	O T H E R
Benish						
Eck						
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Johnson						
Kultgen						
Medley						
Smith						
St. Clair						
Weber						

**LEWIS & CLARK CITY/COUNTY BOARD OF HEALTH
Helena, Montana**

BOARD AGENDA ITEM

Meeting Date

March 24, 2016

Agenda Item No.

5

Minutes Board Member Discussion Staff & Other Reports Action Hearing of Delegation

AGENDA ITEMS Request for adoption of the Revised Board of Health Media Policy

PERSONNEL INVOLVED: Melanie Reynolds, Health Officer

BACKGROUND The Board will take action on the adoption of the Revised Board of Health Media Policy.

HEALTH DIRECTOR'S RECOMMENDATION: N/A

ADDITIONAL INFORMATION ATTACHED

BOARD ACTION:

NOTES:

	M O T I O N	S E C O N D	A Y E	N A Y	A B S T A I N	O T H E R
Benish						
Eck						
Geise						
Johnson						
Kultgen						
Medley						
Smith						
St. Clair						
Weber						

POLICIES AND PROCEDURES LEWIS & CLARK CITY-COUNTY BOARD OF HEALTH

SUBJECT:	Lewis and Clark City-County Board of Health Media Policy		
PURPOSE:	<p style="color: red; text-decoration: underline;">To ensure that communication with the public through traditional and social media by the Lewis and Clark City-County Board of Health and its individual members is handled in a consistent, appropriate, and strategic manner that helps to support the mission of Lewis and Clark Public Health and local government in general. Reports by news media about the Lewis and Clark City-County Board of Health (Board of Health) influence public perception of and confidence in the board and its role in overseeing public health functions in our community. News reports about the board and its activities also may affect public perceptions of the Lewis and Clark City-County Health Department (Health Department), local government, and public health, in general.</p>		
PROGRAM/DIVISION	All Board of Health Members		
APPROVED:	Peter Donovan, Chair	EFFECTIVE:	May 24, 2012
REVISED:	<u>Anne Weber, BOH Chair</u>	EFFECTIVE:	<u>March 24, 2016</u>
REVISED:		EFFECTIVE:	

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Lewis ~~and~~ Clark City-County Board of Health

Policy: Communication through Traditional and Social~~with News~~ Media
Effective Date: May 24, 2012

PurposeBackground: Reports by news media about the Lewis and Clark City-County Board of Health (Board of Health) influence public perception of and confidence in the board and its role in overseeing public health functions in our community. News reports about the board and its activities also may affect public perceptions of ~~the~~ Lewis and Clark Public Health~~City-County Health Department~~ (Health Department), local government, and public health, in general.

For these reasons, the Board of Health has elected to define, through this policy, the responsibilities of its members with regard to 1) requests for information from representatives of the news media and 2) proactive strategies for disseminating information to the public through traditional and social~~the~~ media.

Scope: This policy applies to all members of the Board of Health, as well as all members of committees, work groups, and task forces appointed by the Board of Health. In addition, it may affect staff of the Health Department.

Policy: It shall be the policy of the Board of Health to ensure that all communications with the media are:

- Accurate
- Timely
- Consistent
- Professional
- Transparent

The Board of Health will enforce this policy through adoption of the following procedures.

Procedures:

- The chair of the Board of Health will serve as spokesperson for the board and in that capacity will
 - represent the views and positions of the full board;
 - inform board members, the city-county health officer, and the ~~H~~health ~~D~~department ~~C~~ommunications ~~O~~ffice~~e~~ordinator of any contact with the media as the board representative (preferably in advance);
 - initiate statements to the media upon approval of the Board of Health; and
 - designate other board members or the health officer to act as spokesperson when appropriate.

If no member of the Board of Health is available to provide requested information to a reporter, the health officer, who is the primary spokesperson for the Health Department and has the authority to speak on any issue of public health importance, may contact the media on the board's behalf. Alternatively, the health officer may delegate this role to a knowledgeable staff member when appropriate.

- The board chair or designee will respond to media inquiries in a timely fashion, recognizing that reporters have deadlines to meet. If another priority prevents a prompt response, the chair or designee should let the reporter know when he/she can expect a response.
- At the request of the board through the health officer, the ~~C~~ommunications ~~O~~ffice~~e~~ordinator of the Health Department may develop and disseminate news releases and other media outreach on behalf of the board. The ~~C~~ommunications ~~e~~ ~~O~~ffice~~e~~ordinator does not act as a spokesperson for the board unless directly asked to do so by the board chair with the approval of the health officer.
- Any board member may provide copies of handouts from board meetings to members of the media.
- When speaking to the media on behalf of the board, spokespersons should not speculate or express personal opinions.
- Any information provided in an article, column, ~~and~~ letter to the editor, ~~or~~ media interview, ~~or~~ social media post that is represented as the viewpoint of the full board must be reviewed by all board members and approved in advance by consensus. If the board is unable to reach consensus, a majority vote is required.
- This policy recognizes the right to free speech of any board member communicating about health-related issues as a citizen of this community. However, in such instances, board members are expected to clarify that they are not speaking as representatives of the board. For example, any

column ~~or~~ -letter to the editor submitted by a board member should specifically state that it does not represent the views of the Board of Health.

- Questions or concerns about application of this policy should be directed to the Health Officer and the Health Department's Communications Office.

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Mandated Public Health Duties and Authority- Lewis and Clark Public Health



Legal Citation of Mandate

Implementation References and Resources (plans, policies, procedures, processes, etc)

Last revised:
January 28, 2016

Lead Program
/Staff

General Powers and Duties of Local Health Departments

Local Health Powers and Duties, Title 50, Chapter 2, (MCA)
Quarantine and Isolation, Title 50, Chapter 1 (MCA)

- Board of Health Interlocal Agreement (city and county)
- By-laws of the Lewis and Clark City-County Board of Health
- Administrative Rules of Montana, Section 37.110.260 – Food Code 2013
- Emergency Response Plan - Concept of Operations Isolation & Quarantine Plan
- LCPH Media Policy
- Lewis and Clark City-County Board Media Policy
- LCPH Strategic Plan
- Lewis and Clark County Community Health Improvement Plan
- LCPH Performance Management Plan
- LCPH Workforce Development Plan
- LCPH Quality Improvement Plan
- Contract with LCPH Medical Advisor
- PureView Health Center, LCPH, County Co-Applicant Agreement

Health Officer
Board of Health
LCPH Division
Administrators and
Management Team

Communicable Disease Surveillance and Response		
<ul style="list-style-type: none"> • Communicable Disease, Title 50 (MCA) • Reportable diseases and conditions, (ARM) Dept. 37 Chapter 114, Rule 203, “Reportable Diseases and Conditions” and disease-specific rules et seq. • Communicable Disease Control, Title 50, Chapter 1, (MCA) 	<ul style="list-style-type: none"> • Public Health All-Hazard Annex to the Lewis and Clark County Emergency Operations Plan • Pandemic Flu Plan • Isolation & Quarantine Policy • Communicable Disease Response Plan • LCPH Disease Cluster Protocol • LCPH Disease Specific Protocols • Health Emergency Advisory Team (HEAT) Plan • LCPH Animal Bite Protocol 	<p>Communicable Disease Program</p> <p>Public Health Emergency Preparedness Program</p>
Sexually Transmitted Disease, Title 50, Chapter 18, (MCA)	<ul style="list-style-type: none"> • LCPH Disease Specific Protocols 	Communicable Disease Program
Immunizations (ARM) 37.95.140 et seq.	<ul style="list-style-type: none"> • Point of Distribution Plan • Pandemic Influenza Plan • Physician Standing Orders (Dr. Snider) • Lewis and Clark Public Health Immunization Program/Clinic • State Immunization Registry imMTrax Consent Forms for Children (immunization registry) 	Immunization/Communicable Disease Program
Tuberculosis Control, Title 50, Chapter 17, (MCA)	<ul style="list-style-type: none"> • Isolation and Quarantine Plan 	Communicable Disease Program
Wholesale Foods, Title 50, Chapter 57, (MCA) Food services establishments, (ARM) 37.110.260 Retail Food Establishment, Title 50, Chapter 50, (MCA)	<ul style="list-style-type: none"> • 2013 FDA Food Code • LCPH Temporary Event Requirements • Paragon Inspection Software System • Gold and Silver Fork Awards Criteria • Plan Review Application Requirements • ServSafe Food Safety Classes • LCPH Cooperative Agreement with DPHHS for Establishment Inspections 	Licensed Establishment Team

Campgrounds and Trailer Courts, Title 50, Chapter 52 (MCA)	<ul style="list-style-type: none"> • LCPH Cooperative Agreement with DPHHS for Establishment Inspections 	Licensed Establishment Team
Public accommodations (rules) (ARM) 37.111 Public Accommodations, Title 50, Chapter 51, (MCA)	<ul style="list-style-type: none"> • Plan Review Application Requirements • LCPH Cooperative Agreement with DPHHS for Establishment Inspections 	Licensed Establishment Team
Swimming Pools (rules), (ARM) 37.95.227 Swimming Pools and Spas, Title 50, Chapter 53. (MCA)	<ul style="list-style-type: none"> • Processing Reference Sheet (procedural guidelines for inspectors) • LCPH Cooperative Agreement with DPHHS for Establishment Inspections • Gold and Silver Buoy Award Criteria 	Licensed Establishment Team
Child Care, Title 52, Chapter 2, (MCA)	<ul style="list-style-type: none"> • Daycare Inspection Protocol Day Care Inspection Forms 	Licensed Establishment Team
Environmental Services		
Public water/ sewage systems requirements (ARM) 17.38 Water Quality, Title 75, Chapter 5, 9 (MCA) Public Health and Safety, Title 50, Chapter 2 (MCA)	<ul style="list-style-type: none"> • Lewis and Clark County On-site Wastewater Treatment Regulations 2016 • Lewis and Clark County Septic Maintenance Program • Technical Circular 4 - MT Dept of Environmental Quality • Board of Health Septic Variance Criteria and Form • MOU Water Quality Protection District 	Environmental Services Division
Sanitation in Subdivision, Title 76, Chapter 4, (MCA) Subdivisions and subsurface wastewater treatment, (ARM) 17.38 et seq., 17.36	<ul style="list-style-type: none"> • County Subdivision Application Packets • Contract with MT Department of Environmental Quality • Subdivision Lewis and Clark County Application Review Check Sheet 	Environmental Services Division
Air Quality (MCA) Chapter 75-2-301	<ul style="list-style-type: none"> • Lewis and Clark County Outdoor Air Quality Regulations 	Environmental Services Division
Solid waste management (ARM) 17.50 Community Decay (MCA) Chapter 7-5-2011	<ul style="list-style-type: none"> • Solid waste management (ARM) 17.50 • County Community Decay Ordinance (2008) • County Litter Control Ordinance (2013) 	Environmental Services Division

Soil Displacement and Disposal (East Helena Superfund Area) Public Health and Safety, Title 50, Chapter 2 (MCA)	<ul style="list-style-type: none"> Regulations Governing Soil Displacement and Disposal in the East Helena Superfund Area in Lewis and Clark County (2013) 	Environmental Services Division Lead Education and Assistance Program
Maternal & Child Health		
Maternal and Child Health Block Grant (ARM) 37.57	<ul style="list-style-type: none"> Lewis and Clark County MCHBG Annual Operation Plan 	Healthy Families Home Visiting Team
Maternal, Fetal, and Child Mortality and Prevention Act, Title 50, Chapter 19, (MCA)	<ul style="list-style-type: none"> State of Montana FICMMR Manual Lewis & Clark County Annual Operational Plan Annual Task Order with DPHHS 	Lewis and Clark County FICMMR Team
MIAMI project (MCA 50-19-311) Currently referred to as Healthy Montana Families Project	<ul style="list-style-type: none"> Annual Task Order with DPHHS 	Healthy Families Home Visiting Team
Special Supplemental Nutrition Program for Women, Infants, and Children (ARM) 37.59	<ul style="list-style-type: none"> Annual Task Order with DPHHS WIC State Plan (DPHHS) Lewis and Clark County Annual Nutrition Plans Lewis and Clark County Annual Breastfeeding Plans Lewis and Clark County Annual Outreach Plans 	Lewis and Clark County WIC Team
Home and Community Based Services	<ul style="list-style-type: none"> Big Sky Medicaid Waiver Program Montana Medicaid 	Home and Community Based Services Team
Chronic Disease Prevention		
Title 50 Health and Safety, Chapter 40 Smoking in Public Places, Part 1 Montana Clean Indoor Air Act Montana Clean Indoor Air Act (ARM) 37.113.101, 104, 108, 112	<ul style="list-style-type: none"> Lewis and Clark County CIAA Implementation Protocol Montana Tobacco Use Prevention Program CIAA Compliance & Enforcement Protocol Montana Tobacco Use Prevention Program website to report CIAA violation: http://dphhs.mt.gov/publichealth/mtupp/CIAA.aspx 	Lewis & Clark Tobacco Prevention Program Montana Tobacco Use Prevention Program

Links to full legal citations:	Abbreviation Key:	
<p>MCA: http://leg.mt.gov/bills/mca_toc/</p> <p>ARM: http://www.mtrules.org/</p> <p>Lewis and Clark Public Health: http://www.lccountymt.gov/health.html</p>	<p>MCA: Montana Code Annotated ARM: Administrative Rules of Montana FICMMR: Fetal, Infant, Child Maternal Mortality Review LCPH: Lewis and Clark Public Health CD: Communicable Disease PHEP: Public Health Emergency Preparedness MCH: Maternal & Child Health MOU: Memorandum of Understanding</p>	

LEWIS & CLARK CITY/COUNTY BOARD OF HEALTH
Helena, Montana

BOARD AGENDA ITEM

Meeting Date

March 24, 2016

Agenda Item No.

6

Minutes Board Member Discussion Staff & Other Reports Action Hearing of Delegation

AGENDA ITEMS: Board Member Discussion

PERSONNEL INVOLVED: Board Members/Staff

BACKGROUND: Finance Director will discuss the finance report for February 2016 and the preliminary FY2017 Budget; Mr. Semple will give an update on Zika and information from the County Mosquito Control Boards; Ms. Reynolds will lead the discussion on Mandated Public Health Duties and Authorities; Ms. Reynolds will give an on the CDBG Grant process and hearing date.

HEALTH DIRECTOR’S RECOMMENDATION: N/A

ADDITIONAL INFORMATION ATTACHED

BOARD ACTION:

NOTES:

	M O T I O N	S E C O N D	A Y E	N A Y	A B S T A I N	O T H E R
Benish						
Eck						
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Kultgen						
Medley						
Smith						
St. Clair						
Weber						

HEALTH DEPARTMENT MILL DOLLARS

REVENUE

REVENUE RECEIVED YTD	FY 2016 BUDGET				TOTAL RECEIVED YTD	Budget Remaining	% of Budget Collected	Prior Year to Date
	Administration	Community Health Promo	Environmental Health	Disease Ctrl & Prevention				
Taxes	\$ 1,137,554	\$ 619,225			\$ 1,756,779	\$ 518,329	54.43%	\$ 699,404
Cost Allocation Recovery	\$ 206,915	\$ 102,211			\$ 309,126	\$ 104,704	49.40%	\$ 101,085
Health Insurance Credits	\$ 182,343	\$ 99,813			\$ 282,156	\$ 82,530	54.74%	\$ 88,757
Environmental Health Charges	\$ 106,095	\$ -	\$ 65,830.00		\$ 171,925	\$ 40,285	62.05%	\$ 108,425
Community Health Charges	\$ 209,043	\$ -	\$ -	\$ 232,022	\$ 441,065	\$ (22,979)	110.99%	\$ 143,463
Contracts/Grants	\$ 94,388	\$ 16,839	\$ 51,686	\$ 15,838	\$ 178,751	\$ (8,188)	108.67%	\$ 64,856
Miscellaneous	\$ 22,500	\$ 2,999	\$ 3,445	\$ 9,590	\$ 38,534	\$ 6,467	71.26%	\$ 18,098
TOTAL REVENUE	\$ 1,958,838	\$ 841,087	\$ 55,131	\$ 84,043.00	\$ 2,939,103	\$ 721,128	63.19%	\$ 1,224,088
						FY 15 Vertzon stmnt		91,637.00
						Adjusted Prior Yr Revenue		1,132,450.64

YEAR TO DATE ACTUAL EXPENDITURES

PERSONNEL	FY 2016 BUDGET		Administration				TOTAL YTD SPENT	Budget Remaining	% of Budget Spent	Prior Year to Date
	FTE		Community Health Promo	Environmental Health	Disease Ctrl & Prevention					
Regular Salary	825.744	\$ 175,680	\$ 68,893	\$ 96,014.94	\$ 245,736	\$ 586,324.26	\$ 239,420	71.01%	\$ 534,915	
Temporary/Seasonal Salary	2,207	\$ -	\$ -	\$ -	\$ 1,399	\$ 1,398.81	\$ 808	63.38%	\$ 2,439	
Overtime	4,670	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,670	0.00%	\$ -	
Term Pay/ Uncomp Absences		\$ -	\$ -	\$ -	\$ 12,213	\$ 12,213.23	\$ (12,213)	---	\$ 148	
Benefits	267,392	\$ 52,784	\$ 22,412	\$ 28,839.35	\$ 75,760	\$ 179,795.30	\$ 87,597	67.24%	\$ 160,605	
Extra Pay Period Savings		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	---	\$ -	
TOTAL PERSONNEL	1,100,013	\$ 228,464	\$ 91,305	\$ 124,854.29	\$ 335,109	\$ 779,731.60	\$ 320,281	70.88%	\$ 698,107	

YEAR TO DATE ACTUAL EXPENDITURES

	FY 2016 BUDGET	Administration	Community Health Promo	Environmental Health	Disease Chl & Prevention	TOTAL YTD SPENT	Budget Remaining	% of Budget Spent	Prior Year to Date
2110 Office Supplies	\$ 6,850	\$ 6,416	\$ 528	\$ 634,87	\$ 721	\$ 8,299,31	\$ (1,449)	121.16%	\$ 5,327
2120 Minor Equipment	\$ 2,300	\$ 1,194	\$ 1,307	\$ 832,98	\$ 1,922	\$ 5,255,89	\$ (2,956)	228.52%	\$ 2,509
2210 Operating Supplies	\$ 1,958	\$ 131	\$ 1,153	\$ 835,46	\$ 2,497	\$ 4,616,71	\$ (2,659)	235.79%	\$ 907
2221 Hep B Vaccine	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	--	\$ -
2222 Slide Eligible	\$ 34,820	\$ -	\$ -	\$ -	\$ -	\$ 50,783,46	\$ (15,963)	145.85%	\$ 22,574
2223 Non Slide Non Travel	\$ 42,868	\$ -	\$ -	\$ -	\$ -	\$ 62,963,66	\$ (20,095)	146.89%	\$ 26,712
2224 Flu Vaccine	\$ 40,667	\$ -	\$ -	\$ -	\$ 30,678	\$ 30,677,60	\$ 9,989	75.44%	\$ 40,667
2225 Pneumonia Vaccine	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	--	\$ -
2226 Travel Vaccines	\$ 23,627	\$ -	\$ -	\$ -	\$ 27,250	\$ 27,249,98	\$ (3,623)	115.33%	\$ 14,897
2227 Lab Expenses	\$ 3,136	\$ -	\$ -	\$ -	\$ 2,352	\$ 2,352,35	\$ 784	75.07%	\$ 1,987
2260 Education	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000	0.00%	\$ -
2310 Repair & Maintenance	\$ 1,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500	0.00%	\$ 317
2320 Gas & Oil	\$ 660	\$ -	\$ -	\$ 429,98	\$ -	\$ 429,98	\$ 230	65.15%	\$ 433
3120 Postage	\$ 2,800	\$ -	\$ 55	\$ 627,20	\$ 556	\$ 1,298,70	\$ 1,561	44.24%	\$ 1,401
3140 Vehicle Parking	\$ 992	\$ -	\$ -	\$ 1,143,00	\$ -	\$ 1,143,00	\$ (151)	115.22%	\$ 744
3145 Vehicle Title Work	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	--	\$ -
3160 Credit Card Fees	\$ 2,000	\$ -	\$ -	\$ -	\$ 1,860	\$ 1,860,06	\$ 140	93.00%	\$ 986
3210 Printing	\$ 5,900	\$ 2,137	\$ 528	\$ 1,409,69	\$ 785	\$ 4,839,29	\$ 1,061	82.02%	\$ 2,675
3310 Subscriptions	\$ 600	\$ 770	\$ -	\$ -	\$ -	\$ 769,75	\$ (170)	128.29%	\$ -
3320 Advertising	\$ 4,700	\$ 7,263	\$ -	\$ 178,00	\$ 750	\$ 8,191,00	\$ (3,491)	174.28%	\$ 1,283
3330 Membership	\$ 8,900	\$ 7,494	\$ -	\$ 637,50	\$ -	\$ 8,131,25	\$ 769	91.36%	\$ 5,380
3360 Licenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	--	\$ 500
3370 Education Awareness	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	--	\$ 308
3380 Health Club Dues	\$ 543	\$ 45	\$ -	\$ 105,00	\$ -	\$ 150,00	\$ 393	27.62%	\$ 222
3410 Utilities (August)	\$ 1,200	\$ -	\$ -	\$ -	\$ 1,200	\$ 1,200,00	\$ -	100.00%	\$ 600
3420 Telephone	\$ 14,243	\$ 3,707	\$ 1,431	\$ 2,345,98	\$ 4,246	\$ 11,729,69	\$ 2,513	82.35%	\$ 8,068
3510 Professional Services	\$ 4,500	\$ 1,083	\$ -	\$ -	\$ 1,093	\$ 2,145,94	\$ 2,354	47.69%	\$ 2,970
3565 Patient Services (BCH)	\$ 8,000	\$ -	\$ 6,092	\$ -	\$ -	\$ 6,092,34	\$ 1,908	76.15%	\$ 3,808
3610 Repair & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	--	\$ -
3620 Office Repair/Maint	\$ 11,689	\$ 5,496	\$ 76	\$ 406,00	\$ 76	\$ 6,053,72	\$ 5,635	51.79%	\$ 5,999
3630 Vehicle Repair	\$ -	\$ -	\$ -	\$ 9,33	\$ -	\$ 9,33	\$ -	--	\$ -
3710 Travel	\$ 11,550	\$ 2,058	\$ 1,973	\$ 189,96	\$ 1,883	\$ 6,103,53	\$ 5,446	52.84%	\$ 6,515
3750 Board Expenses	\$ 1,000	\$ 84	\$ -	\$ -	\$ -	\$ 83,65	\$ 916	8.37%	\$ 73
3810 Training	\$ 10,350	\$ 504	\$ 25	\$ 369,00	\$ -	\$ 898,00	\$ 9,452	8.68%	\$ 797
3910 Contracted Services	\$ 17,400	\$ 6,005	\$ -	\$ 99,00	\$ 450	\$ 6,554,15	\$ 10,846	37.67%	\$ 11,471
3920 Recruitment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	--	\$ 335
5010 Admin	\$ 40,459	\$ 20,230	\$ -	\$ -	\$ -	\$ 20,229,50	\$ 20,230	50.00%	\$ 20,207
5011 HD Admin (applied to grants)	\$ 4,561	\$ -	\$ 2,482	\$ -	\$ -	\$ 2,482,00	\$ -	--	\$ -
5020 Insurance	\$ 29,582	\$ 24,954	\$ -	\$ -	\$ 1,798	\$ 26,752,13	\$ 8,962	90.43%	\$ 16,920
5030 Rent	\$ 108,260	\$ 27,762	\$ 2,222	\$ 22,397,49	\$ 14,510	\$ 66,891,13	\$ 41,369	61.79%	\$ 45,204
5040 Technology	\$ 133,259	\$ 147,073	\$ -	\$ -	\$ -	\$ 147,073,00	\$ (13,814)	110.37%	\$ 52,634
8010 Transfers Out match	\$ 282,661	\$ -	\$ 45,942	\$ 5,895,00	\$ 118,657	\$ 170,494,15	\$ 112,167	60.32%	\$ 144,751
8020 Transfers Out Septic	\$ 42,379	\$ -	\$ -	\$ 8,812,74	\$ -	\$ 8,812,74	\$ 33,566	20.80%	\$ 9,983
TOTAL OPERATIONS	\$ 908,914	\$ 264,374	\$ 63,793,16	\$ 47,357,58	\$ 327,011	\$ 702,535,99	\$ 208,420,25	77.46%	\$ 460,163
CAPITAL EXPENDITURES	\$ 15,539	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	--	\$ 60,297
GRAND TOTAL EXPENDITURES	\$ 2,022,466	\$ 492,837,59	\$ 156,098,31	\$ 172,211,87	\$ 662,119,82	\$ 1,482,267,59	\$ 540,198	73.29%	\$ 1,218,566,66
Revenue Over (Under) Expenditures	\$ (363,628)	\$ (348,249)	\$ (\$99,968)	\$ (88,168,87)	\$ (404,670)	\$ (244,357,56)	\$ -		\$ 5,320,98

HEALTH DEPARTMENT MILL DOLLARS
 FUND 227
 FY 2016 COMPARISON: BUDGET VS YTD EXPENDITURES AND REVENUE
 3/17/2016 9:00
 67% of the year elapsed

CASH FLOW BUDGET

BEGINNING CASH	\$ 790,056
REVENUES	\$ 1,958,838
EXPENDITURES	\$ 2,022,466
Restricted Cash (BCH DON)	\$ 36,666
ENDING CASH	\$ 689,792

CASH FLOW ACTUAL

BEGINNING CASH (non restr)	\$ 885,329
REVENUES	\$ 1,237,710
EXPENDITURES	\$ 1,482,268
ENDING CASH (non restr)	\$ 640,621

90 Day Reserve= \$ 498,690
 Current Cash Reserve (in Days) 116

Restricted Cash (BCH DON) \$ 36,666

6

5

LEWIS & CLARK CITY/COUNTY BOARD OF HEALTH
Helena, Montana

BOARD AGENDA ITEM

Meeting Date

March 24, 2016

Agenda Item No.

7

Minutes Board Member Discussion Staff & Other Reports Action Hearing of Delegation

AGENDA ITEMS: Health Officer's Report

PERSONNEL INVOLVED: Melanie Reynolds, Health Officer

BACKGROUND: Ms. Reynolds is providing a report on current Health Department issues.

HEALTH DIRECTOR'S RECOMMENDATION: N/A

ADDITIONAL INFORMATION ATTACHED

BOARD ACTION:

NOTES:

	M O T I O N	S E C O N D	A Y E	N A Y	A B S T A I N	O T H E R
Benish						
Eck						
Geise						
Johnson						
Kultgen						
Medley						
Smith						
St. Clair						
Weber						

Health Officer's Report, March 2016

This summary is to provide a brief overview of this month's activities. This report also includes reports from Public Health Division Administrators.

Administration

Public Health Accreditation and Communications

Accreditation:

The health department, in collaboration with St. Peter's Hospital, held the second of three community health improvement planning (CHIP) meetings on March 7. More than 50 community members representing a variety of local interests participated. They worked in small groups to identify priority health issues they believe the community as a whole needs to focus on in the next few years.

The issues they selected were: suicide, depression and anxiety, mental health in the criminal justice system, alcohol abuse, meth use, underage drinking, physical activity, obesity, tobacco use, sexually transmitted diseases, vaccine-preventable diseases, food and waterborne diseases, particulate air pollution, lead exposure, distracted driving, substance abuse during pregnancy, interpersonal violence, and child abuse and neglect.

The CHIP task force will meet for the last time April 4. Board members are encouraged to attend. More information is on our website at <http://www.lccountymt.gov/health/about-us/health-improvement-plan.html>

Communications:

The Communications Office initiated a new and fun program aimed at encouraging staff to see the bigger picture in which they perform their individual duties. Called Be a PH Superstar, it involves answering a question related to the overarching policies, procedures and governance of the health department. Names of those who submit the right answer are placed in a hat and a winner is drawn every two weeks. The winner gets a small prize.

The latest question was: Who is the chair of the Board of Health? So far, six people have answered correctly.

Community Health Promotion

Healthy Families Home Visiting:

Home Visiting staff actively participated in a community conversation around ensuring children who are enrolled in Medicaid are receiving a blood lead screen on the recommended schedule. Partners across the community including pediatric clinics, MT-DPHHS staff, Head Start, and LCPH Lead Abatement program worked together to develop a

plan to increase the percent of children enrolled in Head Start who are screened for lead from 0% to 100% by the end of 2016.

WIC:

A MSU Dietetic Intern completed a video project to assist families participating in WIC learn how to successfully use their benefits to buy healthy, nutritious foods from our local retailers. This strategy was selected to help reduce the errors associated with spending benefits in the stores; to increase the percentage of benefits cashed; and to improve the retail experience for families. The video is shown to families at the educational kiosk located in the public health lobby. The video can also be seen on the WIC page of the public health website as well as on the facebook page.

Chronic Disease Prevention Programs:

The Plan4Health project is moving along nicely. A contractor has been selected using a Request for Proposal process. A national agency based in Bozeman was selected based on prior experience working in the Helena community on active transportation initiatives and experience developing way-finding plans in several other communities. The contractor will soon begin working with the Healthy Communities Coalition to develop our local plan to improve access to opportunities for physical activity and healthy foods in an effort to reduce chronic disease/

Consented Referral System:

As of March 7, there are 58 programs and agencies using the referral system to make and receive referrals for families in need of services. A total of 941 referrals have been made and 746 individuals referred since October 1, 2014, when the new system went live. 77% of individuals referred enrolled in services.

Environmental Services

Jay Plant, Sanitarian with the Environmental Division attended the "Radon Education and Collaboration" conference hosted by Montana DEQ on March 18, 2016. The conference included updates to the DEQ Radon program, a presentation from Pat Lewis at the Free Enterprise Radon Health Mine, and presentations from students at Capital High and St. Andrews School. Environmental staff is supporting the student's radon projects by helping answer questions and acting as judges for their radon projects.

Environmental staff hosted a one-day training program for on-site wastewater system installers on March 11. Thirty one industry attendees received training in basic installation principles and procedures. The course was taught by David Gustafson from the University of Minnesota Extension. Mr. Gustafson is a nationally recognized instructor in all things wastewater. After the course, students were offered the opportunity to take a National Association of Wastewater Technicians certification exam. This course was offered free of charge to Lewis and Clark County registered installers. Non-certified installers paid \$125.00.

Communicable Disease Control and Prevention

Emergency Preparedness Program:

The Communicable Disease Control and Prevention Division recently hired Brett Lloyd into the Public Health Emergency Preparedness Coordinator's position. Brett brings with him significant experience in Public Health and Emergency Preparedness. Brett has been a self-employed disaster preparedness and response consultant for the past 10 years. Prior to that he was the Counter Terrorism Planner for the City of Helena, a Police Officer, an Army Counterintelligence Special Agent, and a 6th Grade School Teacher. He has developed Emergency Operations Plans for numerous local, tribal and State agencies, trained thousands of responders throughout Montana, Idaho Wyoming and California, conducted over 200 disaster exercises and responded to the largest Agricultural Disaster in US History (Avian Flu 2015). He is a Montana native and a graduate of MSU-Billings, the Montana Law Enforcement Academy, the Defense Language Institute at the Presidio of Monterey and the Emergency Management Institute in Emmitsburg Maryland.

Licensed Establishment:

In coordination with the Licensed Establishment program, GIS Services has developed an online inspection and award Application for licensed food establishments across the County. The Application takes the form of an interactive map where interested parties can access information related to inspection results and food safety award status (Gold or Silver Fork Award) for any licensed food establishment with the simple click of a mouse. We are planning to go live/public with the Application after it has been introduced at the Public Health All-Staff Meeting scheduled for March 31st and after we have had an opportunity to inform the affected establishments.

Immunization/Communicable Disease Program:

A retirement community in Helena recently had a significant norovirus outbreak. The outbreak attack rate was 91% in residents and 86% in staff over a 12 day period. The Communicable Disease program investigated the outbreak and determined that the initial case was a resident. With such a high infection rate it was also determined that there was little understanding of norovirus disease prevention strategies among staff and residents of the retirement community. Therefore, at the request of facility management, the Communicable Disease program provided the facility with education and outreach services to prevent further infection and/or future outbreaks.

LEWIS & CLARK CITY/COUNTY BOARD OF HEALTH
Helena, Montana

BOARD AGENDA ITEM

Meeting Date

March 24, 2016

Agenda Item No.

8

Minutes Board Member Discussion Staff & Other Reports Action Hearing of Delegation

AGENDA ITEMS: Public Comment

PERSONNEL INVOLVED: Public and Board Members

BACKGROUND: Time is allowed for public comment on matters not mentioned in the agenda within the Board of Health’s jurisdiction.

HEALTH DIRECTOR’S RECOMMENDATION: n/a

ADDITIONAL INFORMATION ATTACHED

BOARD ACTION:

NOTES:

	M O T I O N	S E C O N D	A Y E	N A Y	A B S T A I N	O T H E R
Benish						
Eck						
Geise						
Johnson						
Kultgen						
Medley						
Smith						
St. Clair						
Weber						

For Your Information



Lewis & Clark County Public Health
1930 Ninth Avenue
Helena, MT 59601
406-457-8900

January Communicable Disease Report

To: Health Care Providers

Date: February 24, 2016



Reportable Diseases in Lewis & Clark County	Jan-16	2016 YTD	Jan-15	2015 YTD	Jan-14	2014 YTD
<i>Campylobacter jejuni</i>	2	2		0		0
Chlamydia	30	30	26	26	20	20
Cryptosporidium		0		0		0
<i>E. coli</i> 0157		0		0		0
<i>E. coli</i> Non-0157		0	1	1		0
<i>Giardia</i>		0		0		0
Gonorrhea		0	1	1		0
Haemophilus Influenza		0		0	1	1
Hepatitis A		0		0		0
Hepatitis B		0		0		0
Hepatitis C	3	3	5	5		0
HIV		0		0		0
Influenza A Lab Confirmed	9	9	344	344	131	131
Influenza B Lab Confirmed	7	7	21	21	1	1
Legionella		0		0		0
Lyme Disease		0		0		0
Norovirus		0	2	2	3	3
Norovirus Outbreak		0		0		0
Pertussis		0	6	6	1	1
Q Fever		0		0		0
RSV		0	51	51	8	8
Rocky Mountain Spotted Fever		0		0		0
Salmonella	1	1	1	1	1	1
Shigella sonnei		0		0	1	1
Strep Pneumoniae Invasive		0	1	1	1	1
Syphilis		0		0		0
Tuberculosis		0		0		0
Varicella	2	2		0	1	1
Viral Gastroenteritis Outbreaks		0		0		0
Viral Meningitis		0		0		0
	54	54	459	459	169	169

Active Surveillance (Community Trends)

Recent reports show influenza A & B through Urgent Cares and ER. Four hospitalizations occurred in February. Chlamydia continues to be the most prevalent reportable disease.

Zika Virus Infection: There have been no Zika cases diagnosed in Montana to date and the mosquitos that transmit the virus to humans **have not been found** in Montana.

Zika virus is spread to people primarily through the bite of an infected *Aedes* species mosquito. The most common symptoms of Zika virus disease (or Zika) are fever, rash, joint pain, and conjunctivitis (red eyes). The illness is usually mild with symptoms lasting for several days to a week. There is no vaccine

to prevent or medicine to treat Zika. Severe disease requiring hospitalization is uncommon and deaths are rare.

Mosquitoes that spread Zika virus are aggressive daytime biters, prefer to bite people, and live indoors and outdoors near people. The mosquitoes that spread Zika virus also spread dengue and chikungunya viruses.

Zika virus is not currently found in the continental United States, but cases have been reported in returning travelers. Outbreaks of Zika have been reported in tropical Africa, Southeast Asia, the Pacific Islands, and most recently in the Americas. Because the mosquitoes that spread Zika virus are found throughout the world, it is likely that outbreaks will continue to spread.

Protect others: During the first week of infection, Zika virus can be found in the blood and passed from an infected person to another mosquito through mosquito bites. An infected mosquito can then spread the virus to other people. To help prevent others from getting sick, avoid mosquito bites during the first week of illness by adhering with mosquito bit prevention steps.

For your patients that have returned from the affected areas, please consider Zika virus infection if appropriate along with other mosquito borne diseases. Please call Lewis & Clark Public Health if you have any questions regarding testing, especially pregnant women.

Syphilis: Montana has had 7 reports of new cases since January 1, 2016. That is often our yearly total. In 2015, Montana had 22 total cases (all stages), clearly showing an increase in syphilis now which mirrors the increase in gonorrhea and chlamydia.

Lewis and Clark County has received the first reports of local syphilis contacts this month. Please consider this when evaluating patients for STD's who have symptoms consistent with the different stages of syphilis. 2015 Treatment Guidelines can be found at the following web site.

<http://www.cdc.gov/std/tg2015/syphilis.htm>

DPHHS Summary - the reporting period February 7-13, 2016 included the following:

- **Vaccine Preventable Diseases:** Influenza hospitalization (4)
- **Invasive Diseases: *Streptococcus pneumoniae* (1)**
- **Enteric Diseases:** Campylobacteriosis (6), Salmonellosis (1)
- **STD/HIV:** Chlamydia (99), Gonorrhea (21), Syphilis (1)
- **Hepatitis:** Hepatitis A (1), Hepatitis C, chronic (22)
- **Elevated blood lead: (6)**

As always, if you suspect or diagnose any disease listed on the reportable disease sheet please notify Public Health. This will facilitate an early investigation in order to reduce and prevent the spread of disease. Thank you for your diligence, prevention pays.

Board of Health Calendar for 2016

January 2016

- Report from BOH facility planning subcommittee
- Seasonal Flu Update (if needed)
- Finance Report For December 2015
- Food and Consumer Safety Contract

February 2016

- Semiannual Review of Health Department Performance Measures
- Update on the Septic Maintenance Program
- Finance Report for January 2016
- Update on LCPH Quality Improvement Council

March 2016

- Finance Report for February 2016
- Financial Analysis of the FY 2017 Health Department Budget
- Discussion of Mandated Public Health Duties & Authorities

April 2016

- Presentation: Communicable Disease and Prevention Division
- Finance Report for March 2016
- Board of Health votes to recommend the FY2016 health department budget

May 2016

- Presentation: Community Health Promotion Division
- Accreditation Update
- Presentation: Community and Home Based Services/Case Management
- Finance Report for April 2016

June 2016

- Health Department Strategic Plan Update
- PureView Health Center Report
- Finance Report for May 2016

July 2016

- Appointments for Board of Health Officer Positions
- Presentation: Environmental Services Division
- Presentation of the County Health Gold and Silver Buoy (Pool) Awards
- Financial Report for June 2016

August 2016

- Financial Report for July 2016

September 2016

- Semiannual Review of Health Department Performance Measures
- Strategic Plan Update
- Accreditation Update
- Finance Report for August 2016

October 2016

- Finance Report for September 2016

November 2016

- No Board Meeting

December 2016

- Board Finance Committee Report
- Finance Report for October 2016

12/29/15

**Attendance Record for the
Lewis & Clark City-County Board of Health**

FY 2016

	Jul	Aug	Sep	Oct	Nov/Dec	Jan	Feb	Mar	Apr	May	Jun
Benish	X	*	X	X	X	X	X				
Bramen	X	*	Xp	X	O	X	---	---	---	---	---
Eck	---	---	---	---	---	X	X				
Geise	X	*	X	X	X	O	X				
Johnson	---	*	X	X	X	O	X				
Kultgen	X	*	X	O	O	O	X				
Lowell	O	---	---	---	---	---	---	---	---	---	---
Medley	---	---	---	---	---	---	---				
Serstad	X	*	---	---	---	---	---	---	---	---	---
Smith	X	*	X	X	O	O	X				
St. Clair	O	*	X	O	X	X	X				
Weber	O	*	X	X	X	X	X				

Legend:

X = Present

X_p = Present by phone

--- = Not a member of the board at that time.

O = Absent

* = No meeting held

P = Strategic Planning Session



Lewis & Clark Public Health

1930 Ninth Avenue
Helena, MT 59601
PH: 457-8900
Fax: 406.457.8990

Susan Good-Geise
County Commissioner
316 N. Park
Helena, Montana 59623
447-8304 (W) 447-8370 (Fax)
E-mail: sgeise@lccountymt.gov

(1)
Pleasure of L & C County Commission

Mayor Jim Smith
City Commissioner
316 N. Park
Helena, Montana 59623
447-8410 (W)
E-mail: jsmith@helenamt.gov

(2)
Pleasure of City of Helena Commission

Kent Kultgen
Superintendent, Helena School Dist. No. 1
55 S. Rodney
Helena, Montana 59601
324-2001 (W)
E-mail: kkultgen@helena.k12.mt.us

(3,a)

Dr Adron Medley
2300 Lime Liln Rd
Helena, MT 59601
439-3733 (c)
E-mail adronmedley@hotmail.com

(3,b)
Term expires - June 30, 2016

Kammy Johnson
2800 North Montana #202
Helena, MT 59602
799-3654 (W) 458-1956 (H) 439-0914 (C)
E-mail: kjohnsonmt@gmail.com

(3,c)
Term expires - June 30, 2018

Scott St. Clair
P.O. Box 1105
East Helena, MT 59635
410-1125 (H)
E-mail: ehp chop8@gmail.com

(3,d)
Pleasure of East Helena City Council

James Benish
1302 Highland
Helena, MT 59601
442-3452 (H) 465-0054 (C)
E-mail: benishjim@gmail.com

(3,e)
Term expires - June 30, 2016

Anne Weber, chair
3883 Flaxstem St.
East Helena, Montana 59635
202-2166 (C) 227-8154 (H)
E-mail: anne.weber@bresnan.net

(3,f)
Term expires - June 30, 2018

Jenny Eck
563 3rd Street
Helena, MT 59601
459-1082 (C)
E-mail: jennyeck4mt@gmail.com

(3,g)
Term expires - June 30, 2018

Updated March 2016

*"To Improve and Protect the Health of all Lewis and Clark County
Residents."*



LEWIS & CLARK CITY-COUNTY BOARD OF HEALTH

1930 Ninth Avenue
Helena, MT 59601
PH 406.457.8900
Fax: 406.457.8990

MEMBERS

Jenny Eck	Term expires - June 30, 2018	First Term
Anne Weber	Term expires - June 30, 2018	Second Term
Dr. Adron Medley	Term expires - June 30, 2016	First Term
James Benish	Term expires - June 30, 2016	First Term
Kammy Johnson	Term expires - June 30, 2018	First Term
Kent Kultgen	Superintendent of Schools, Ex-officio Voting	
Susan Good Geise	Pleasure of Lewis & Clark County Commission	
Mayor Jim Smith	Pleasure of Helena City Commission	
Scott St. Clair	Pleasure of East Helena City Council	

MEETING DATES FOR FISCAL YEAR 2016

Scheduled for 1:30 p.m. in Room 226 of the City-County Building.

July 23, 2015

August 27, 2015 Canceled

September 24, 2015

October 22, 2015

December 3, 2015

January 28, 2016

February 25, 2016

March 24, 2016

April 28, 2016

May 26, 2016

June 23, 2016

March 2016

"To Improve and Protect the Health of all Lewis and Clark County Residents."